**Supporting Notes and Reports for LINDALE AND NEWTON IN CARTMEL PARISH COUNCIL**

**MEETING to be held on**

**wednesday 17th july 2019 at lindaleon VILLAGE Hall at 7.30 pm**

**AGENDA ITEMS 1-3**

Standard agenda items re apologies, approval of minutes of last meeting, chairs announcements and declaration of interest and public participation.

**CHairs ANOUNCEMENTS: None**

**AGENDA ITEM 4) PUBLIC PARTICIPATION/QUESTIONS OR CONCERNS RELATING TO ITEMS ON THE AGENDA.**

**agenda item 5) CLERKS REPORT**

**a**) Localism Act 2011 to receive Declarations of Interest/applications for Dispensation

 The clerk to report any requests received since the previous meeting for dispensations to speak and\or vote on any matter where a member has a disc losable pecuniary interest.

**Clerks Report coRRESPONDeNCE up to 11th July 2019**

|  |  |  |
| --- | --- | --- |
| **Correspondence received from** | **Details of correspondence** | **Action taken** |
| CALC | * June Monthly circular
* Bridges guidance (confidential)
* Summer Training Programme
* CHOC Careers day Yr 12 students
* Cumbria Action for Health and Mental Health Bulletin
* Temp Road closure C5046
* Making Tax Digital – questions from a clerk
* NALC Annual Conference
* Ending Business Rates on Council Public Toilets
* Funding Fair flyer
 | Noted/ CirculatedNoted |
| LDNPA | Panning consent Head HouseArrangements for Marian Jones LDNPA Ranger to speak to meeting about access to Ravensbarrow | CirculatedAgenda Item 6 |
| London Hearts | Info about grant of £200 towards defib and other related costs | Agenda item Parish Projects. |
| Karen Lester | Copy of email to Lakeland Audi about noise issues from radios on building site | Noted |
| NFU | Claim for cost of replacement bench. Clerk forgot to include a cost for clearing and disposing of old bench. | Email sent to NFU explaining and adding £40 to claim. |
| MBHT | People with heart problems can now have life saving defibs fitted for heart conditions.Enquiry about booking contact for village halls | NotedResponse sent |
| Cumbria Highways HIMS | Response advising overgrown trees on exit A590 are Highways England responsibility and deemed safe. |  |
| SLDC | Green Team weekly tipClimate Change Conversations flyerAcknowledgement of Casual vacancy and start of Formal advertising of vacancy.Police funded community training on staying safe online - 30th July - please promote | NotedCirculatedSLDC will advise us if there have been any nominations at end of period.To be displayed |
| Lakeland Audi | Acknowledged discussion regarding vehicle parking on site obstructing *view* up The Gill, will speak to contractor. | Noted |
| Phil Stott BMW  | Response to our email about lighting | Noted  |
| London Heart | More information  |  |
| **CONSULTATIONS** |  |  |
| LDNPA | **Consultation - Landscape Character Supplementary Planning Document** | Closed 8/7/19 |
|  |  |  |
| **Correspondence requiring action** |  |
| Quite from Bergen re brambles/trees at recreation ground/Coppice/Yew Tree green | Agenda item Environment/ Parish Areas |
| Email about parking on Recreation ground car park | Agenda item Parish Areas  |
|  |  |
| N.B. All above emails requiring action circulated to members |  |

**If you require copies of any of the above, please contact me prior to the meeting.**

**b) Correspondence Received – as per above schedule**

**c) Correspondence received since 11th July 2019-**  this will be reported at meeting

**d) Matters arising from last meeting: -**

**- Light Audi garage/recreation/ground area** -It was raised by public what was the purpose of the light on Lakeland Audi, that is directed towards footpath/recreation ground. Clerk has queried this with Hadwin’s and they confirmed it is required as a condition of their insurance. (this part of their site is particularly dark and not well-lit.)

**Damaged bench now replaced Grange Road by bus stop** -Email sent to York Motor Claims department to register claim for new bench/delay due to us being unable to obtain Insurance details from insured.

**e) To note Parish Council Representatives Reports-** None

**f) Planning applications Approved and Refused and other ongoing planning issues.**

**APPROVED: -**

**7/2019/5163  (Listed Building Consent application) Proposal: Replacement windows at Greensyke, Newton in Cartmel**

|  |  |  |  |
| --- | --- | --- | --- |
| [7/2019/5153](https://www.lakedistrict.gov.uk/swiftlg/apas/run/WPHAPPDETAIL.DisplayUrl?theApnID=7/2019/5153&backURL=%253Ca%2520href%253Dwphappcriteria.display%253FpaSearchKey%253D954554%253ESearch%2520Criteria%253C%252Fa%253E%20%3E%20%3Ca%20href%3D%27wphappsearchres.displayResultsURL%3FResultID%3D1833574%2526StartIndex%3D1%2526SortOrder%3Drgndat%3Adesc%2526DispResultsAs%3DWPHAPPSEARCHRES%2526BackURL%3D%253Ca%2520href%253Dwphappcriteria.display%253FpaSearchKey%253D954554%253ESearch%2520Criteria%253C%252Fa%253E%27%3ESearch%20Results%3C%2Fa%3E) | Proposal - | Change of use of traditional stone barn to two dwelling houses and one annex | Head House, Newton In Cartmel, High Newton, LA11 6JG  |

**WITHDRAWN:** **7/2018/5788 Burnbank Farm,** New local occuancy dwelling.

**APPLICATIONS REFUSED:** - None, **AMMENDED PLANS:-** None, **NOTICE OF INTENTION:-**None, **PROPERTY RE-NAMING**: None, **ENFORCEMENT:** None, **APPLICATIONS PENDING APPROVAL BY LDNPA:-** None

**OTHER PLANNING MATTERS:-** Ongoing issues regarding BWM lighting/light pollution

**g) Articles for Grange Now –Suggestions Please.**

Report from AGM/APM

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**AgENDA ITEM 6)**

 **MARIAN JONES AREA RANGER LDNPA CENTRAL AND SOUTH EAST**

To discuss access to Ravensbarrow.

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**AGENDA ITEM 7**

**finance Report FOR Meeting TUESDAY 17TH JULY 2019 - MEMBERS to APPROVE payments for ratification.**

**Finance report to follow as financial records are currently with internal auditor**

|  |
| --- |
| **SUMMARIES 2019- CASH ON HAND 31/03/19** |
| General Fund |  | 26513.62 |  |
| Recreation Ground - Furness Bld Soc | 2041.24 |  |
| Apprentices Fund - Barclays |  | 316.22 |  |
| John Wilkinson Monument Barclays | 3813.88 |  |
| Toilet Maint Fund |  | 3701.07 |  |
|  |  |  |  |

**VAT refund £1917.67 up to 31/3/19**

**VAT refund 1/4/2019 to date £291.79**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Chq nos** | **Details** | **Amount****inc. VAT** | **VAT** |
| 31/03/2019 | 102367 | VIKING STATIONARY | 50.32 |  |
| 28/04/2019 | 102368 | CLERK SALARY APRIL | 433.70 |  |
| 28/04/2019 | 102369 | CLERK PAYE APRIL | 108.20 |  |
| 10/05/2019 | 102370 | CLERK PAYE MAY | 108.40 |  |
| 10/05/2019 | 102371 | CALC SUBS 2019/20 | 196.68 |  |
| 10/05/2019 | 102372 | SLDC PLAY AREA INSPECTION | 425.00 | 70.83 |
| 10/05/2019 | 102373 | ORIAN SERVICES GRASS CUT  | 607.20 | 101.20 |
| 10/05/2019 | 102374 | BHIB PARISH INS POLICY | 1166.96 |  |
| 23/05/2019 | 102375 | CLERKS SAL MAY | 433.50 |  |
| 23/05/2019 | 102376 | GRANGE NOW – PRINTING ANNUAL REPORT/AGM PAPERS/CP REVIEWS | 111.36 | 18.56 |
| 23/05/2019 | 102377 | BRYMBO TRUST DONATION FOR GUEST SPEAKER | 50.00 |  |
| 12/06/2019 | 102378 | VIKING STATIONARY | 24.56 |  |
| 12/06/2019 | 102379 | ORIAN MAY GRASS CUTS | 607.20 | 101.20 |
| 12/06/2019 | 102380 | PAM BROWN INTERNAL AUDIT FEE | 75.00 |  |
| 13/06/2019 | 102381 | WATER PLUS | 14.70 |  |
| 28/06/2019 | 102382 | CLERKS SAL JUNE | 433.50 |  |
| 28/06/2019 | 102383 | CLERKS EXP 1ST QUARTER (including broadband) | 119.50 |  |
| 28/06/2019 | 102384 | CLERK PAYE JUNE | 108.20 |  |
|  |  |  |  |  |

**Bank Charges:**

|  |  |  |
| --- | --- | --- |
| **Date** | **Details** | **Amount** |
| 05/07/2019 | Monthly bank charges | 1.66 |
|  |  |  |

**Transfers between accounts since last meeting:**

|  |  |  |
| --- | --- | --- |
| **Date** | **Details** | **Amount** |
| NONE |  |  |

**Receipts since last meeting:**

|  |  |  |
| --- | --- | --- |
| **Date** | **Details** | **Amount** |
| 04/07/2019 | Barclays Int gen acc | 0.88 |
| 04/07/2019 | barclays int apprentices | 0.16 |
| 04/07/2019 | barclays interest john wilkinson | 1.84 |
| 10/07/2019 | NFU INSURANCE CLAIM REPLACEMENT BENCH | 200.00 |
| 10/07/2019 | BONUS BALL DONATION TOILETS | 200.00 |
|  |  |  |

**Governance and Annual Accounts Return, Commencement of Electors Rights to inspect accounts.**

**AGENDA ITEM 7 – Planning Applications TO BE RATIFIED UNDER CLERKS DELEGATED POWERS AND/OR approved**

**Report and ratification of planning applications dealt with under Clerk’s delegated powers since last meeting**:-

None

**New Planning applications received to be considered by Parish Council:-**

None

**OTHER PLANNING ISSUES-**

**BMW lights**

**Phil Stott responded and said** , “*someone did describe our landscaping recently as a forest.*

*When Catherine and Andrew from the Planning Dept were here, we did a sight tour and we inspected every light. I demonstrated to them how we’d purposely gone out of our way to direct them either inwards or downwards on nearly all possible occasions. Hoping this keeps our local star gazers happy and seriously we always try exceptionally hard to comply to all local needs. We like to think we add rather than detract from the community.*

*Coffee and a site tour as mentioned always welcome if any members wish to take up his offer.”*

**Landscaping issues /removal of trees during development**

It has increasingly come to our notice and being brought to our attention by our parishioners that existing trees and landscaping is suffering in the course of many developments being undertaken. Cllr Armstrong has drafted letter to LDNPA See attached with your papers.

**Action: Members to review draft letter and amend or approve as appropriate.**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**AGENDA ITEM 9) ENVIROMENT**

**NEW HIGHWAYS ISSUES/ENVIRONMENT ISSUES: -** Issued brought to attention of PC via email

**Dying larch tree on PC owned land between Brooklands and Ivy Howe on Back Road**. The late Brian Sudlow, former PC Chair, informed SW this land is owned by the Parish Council. It once allowed access to water from the Lindale Beck. The larch tree appears to be dying /Has died. It may be infected *with Phytopthera*, and may need to be removed.

**Action:** Email to Andrew At Bergen to have a look when he is in area and give us his opinion and recommendations. Not confirmed this is PC land, could belong to Brooklands or No-man’s land! Quote from Bergan to remove this is £185 plus VAT if completed as one-off or can be included in the work required at the Coppice for no extra charge**. ( See notes about The Coppice on Parish Areas Agenda item)**

**Clerk Recommendation:** It is very unclear if we are responsible for this, but if we are to undertake removal the best option and least risk for being asked to take on other areas of “no man’s land” would be to instruct Bergen to remove it at same time as work at the Recreation ground/The Coppice.

**Members to agree if they wish to proceed in conjunction with parish areas proposal.**

**ENVIRONMENT- ONGOING ISSUES:**

**Overhanding trees Skinner Hill/exit from A590 HIMS Ref: W1980968325 - Hedge –** Clerk has reported this to CCC and the have deemed it safe/no risk and stated they have no responsibility for this verge it is Highways England https://highwaysengland.co.uk/

**Noxious weed, Japanese Knotweed**, on the grass verge at the sewage works on Kendal Road. This is a notifiable weed. UU should be informed and requested to remove it

**Action:-** Email sent 2.6.19 to UU Case ref: CAS19-0036-0748 ,- Advised they will inspect, but no further update, CCC with not take any action and adjacent landowner has not responded to our letter.

**Skittergate vegetation clearance** is now needed. It is getting very overgrown. (It is good that the verges are no longer sprayed with weed killer)

**Action:** Have asked SLS as follows fpr next cut cycle/ Hedges either side at bottom need cutting back 6 inches or so each side, both sides need strimming over almost the entire length and debris will need to be removed. **Need confirmation this has been done.**

**Reduction in speed limit on B5277 between the Hawthorns and Wilson House Cottage** Clerk has contacted Highways with representation from PC and local residents. Requested acknowledged but no progress. **Please can Cllr Wearing follow up and establish status of this request?**

**Removal of Briers at Gill –** Bergen Arbortech responded It's not a complicated operation to carry out a full foliar application of an appropriate Glyphosate-based herbicide at a cost of £482.00 + VAT inclusive of chemicals. The price is for all of the woodland area we thinned and I'd estimate that the split will be 35%: 65% for the PC and the landowner respectively.

The herbicide we use is approved for use on watercourses and has a full DEFRA licence and approval by the Environment Agency so it's perfectly safe for the job. It is a little more expensive than the standard product but it's all were allowed to use by law.  (mid-end August is best for spraying)‎ He will update price to include removal and replacement of the dead cherry tree on Yew Tree Green at the same time.

**Action:** Members to approve and liaise with landowner regarding their proportion of the cost.

**Parking- Lindale Hill -HIMS W1980961916 28/3/19** Request by Cllr Wearing for no parking lines in front of Baker’s Rest driveway LA11 6LJ, as installed by new vet’s centre. **ONGOING**

**Additional litter bin/s** to alleviate issues by dog fouling being places in church flower bin.

**UPDATE**: Clerk has contacted Lindale Bowling Club to establish if a bin can be placed on the track that is included in their lease. Clerk has received information from Cllr Gardner regarding purchase of additional bin and charges for emptying**. ONGOING FU by clerk 4/6/19. FU by clerk 11/7/19**

**Missing waste bin Bell Hill –** This bin was apparently removed because it wasn’t used much, which parish council dispute.

**UPDATE: -** District Cllr Gardner has followed up with SLDC, it does not appear that we are going to be successful in getting this reinstated. Sue Scott from SLDC is monitoring litter in the village following the litter pick, she is wanting to relocate the bin from bus stop by Audi (half full on 14/4/19) to the layby by Old Whitehouse garage. **ONGOING FU by clerk 4/6/19 FU by clerk 11/7/19**

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**AGENDA ITEM 11) Parish Areas :-**

**Report regarding parish areas by member completing weekly inspections**

**Rota:-** **Rota:**  June Cllr Squire, July Cllr Maynard, September Cllr Armstrong.

**SLDC Inspection report** :- Report recommends the backboard of the basketball post needs replacing. Clerk to check if we have one in storage, recollection a spare was purchased some years ago.

**Parish areas –**

**Lindale:-**

**- Email Complaint about parking –** Use of Recreation ground car park by non-users (ie local residents and Audi staff)

**ACTION**: forwarded to Lakeland Audi for info and clerk trying to establish background to the agreement, can’t find formal documentation of agreement, Roy Allen is also unable to recall the origin of the agreement. There has also been an anonymous letter published in this month’s Grange Now regarding this matter. Members to agree the way forward.

- **Trees adjacent to the Coppice** – email received asking for some work to be carried out on trees adjacent to his property.

**ACTION: Bergen Arbortech have inspected the area and report as follows:-**

***Starting at the front gate and working in a clockwise direction our recommendations are as follows;***

*·         the conifer at the front corner is interfering with the overhead lines and will always be an issue - reduction pruning is only postponing the inevitable so I would recommend felling to reduce long term maintenance costs for repeat pruning visits*

*·         the Willow at the entrance to the skate park car park is now heavily biased towards the access road and is also overhanging the side of the driveway of The Coppice - recommend coppicing to reduce future management costs*

*·         the tallest of the linear group of Alder is becoming too large for its location and is suppressing the smaller trees adjacent and beneath; additionally, its anchorage is compromised due to the soil type and prevailing dampness of the conditions in this area - recommend felling*

*·         there are no issues on the western boundary*

*·         the Privet hedge which forms the western end of the northern boundary is now totally overgrown and has encroached onto the access track by approximately 5 feet - this needs to be brought back under control or it will fail as a result of excessive tip-weighting. We have carried out similar works to other Privet hedges with excellent results; the first visit is to reduce the width and volume and the second visit, usually the following year, is to reduce the height once the side has recovered some new foliage cover.*

*Now to the part which is the responsibility of the property owner - the Beech hedge which forms the eastern end of the same boundary is also badly overgrown and is obstructing the stile at the entrance gate - this would also benefit from a similar recovery and pruning regime as the Privet and I would suggests that these are done at the same time. This would also help the Parish Council financially as some of the cost for these works could be assigned to the home owner.*

*This may be easier for you to broach if you are prepared to do something to address the issues they have raised and it will also mean that their hedge is much easier to maintain in the future so they can't really lose.*

*The cost for the above works (inclusive of the first visit to reduce the width of the hedges) will be* ***£885.00 + VAT****. I would suggest that you ask the home owners for approximately 15 - 20% of this figure as a contribution towards their hedge pruning. To carry out this element of the works as an individual operation would cost significantly more - we would charge* ***£265.00 + VAT****.*

*The second visit to reduce the height of both hedge sections will be* ***£415.00 + VAT*** *and we will hold this price for 12 months. The height would be reduced to approximately 5 feet so that privacy is protected and the regrowth can be maintained more easily by someone with standard gardening equipment. This should save the additional expense of employing contractors to manage the hedges in the future.*

**Action:** Members to discuss recommended work and approve, Bergen have also offered to remove the dead larch tree adjacent to Brooklands at same time as this for no extra charge. Otherwise done separately would be £185 plus VAT.

**Clerks Recommendation**. There is a large amount of maintenance work required this summer in the parish regarding removal, cutting back etc. I recommend that this is completed, if the work was deferred there will be further work and problems due to the impact of further growth. Recommend costs are split between Repairs/Maintenance budget and charge to reserves. Together with contribution from Mr Moffat for work at the Coppice/Recreation ground and contribution from adjacent landowners at The Gill and the cost saving of removing the larch tree, it would be a most cost-effective way to undertake the required work.

**Newton -** Report from Cllr Wightman

Any suggestions for replacement for Cllr Hart? Clerk has contacted monitoring office and officially advertised the vacancy, awaiting confirmation that there have been no applicant then we will be to proceed to co-option.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**AGENDA ITEM 12) Parish Projects**

**Email about suggestions for Parish Council to assess and consider from Sylvia Woodhead in respect of SLDC District Councillor Cornah Local Project grant of £1000 which he announced at AGM will be made available to this parish subject to a suitable project being agreed.**

**Report /feedback from project suggestions: -**

**Feedback about advertisement in Grange Now about the continuation of the production of a Parish Newsletter, to pay for someone to write & produce, & to pay young people in the village to distribute it.** No one has contacted clerk with a view to leading or becoming involved in this project. Grange Now has offered to deliver any leaflets/newsletter for £20 per month.

**Feedback about cost/funding for extra Defibrillator for Newton Village Hall**

The usual cost for a Defibrillator is £1195.00 however at present due to our having received a small legacy, we are currently able to donate £200 towards the cost of each defibrillator supplied by ourselves, this meaning the present required minimum donation is £995.00 for the advanced dual functioning SP1 IPAD Defibrillator.  This model importantly can be applied to both an adult and a minor at the flick of a switch rather than having to change the pads.

Additional products include external & internal cabinets and internal wall brackets.  I would advise that if a defibrillator is to be kept outside then it must be housed in a heated locked (minimum donation £525.00) or unlocked cabinet (minimum donation £495.00) – it is entirely your preference as to whether you would like a locked or unlocked cabinet.  If kept inside then you do not require any other equipment however some people have preferences for it to be kept either in an indoor unlocked cabinet (minimum donation £135.00) or on a wall hanger/bracket (minimum donation £85.00).

We do not install any products however the defibrillator itself does not require a power source but the external heated wall cabinet does – this being a standard plug socket.  The external heated cabinet uses approximately £8 - £10 of electricity annually.

All defibrillators we supply come with a 7 year Warranty which can be extended to 10 years.  We also arrange registration of your defibrillator with the Ambulance Service and we supply FREE replacement pads.

The cost of providing a Defib for Newton would require additional funding in region of £660.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**AGENDA ITEM 13) COUNTY COUNCILLOR AND DISTRICT COUNCILLOR REPORTS**

**County Councillor Bill Wearing**

**District Councillor Gill Gardner -** Apologies

**District Councillor Mike Cornah**

**14) DATE OF NEXT MEETING: and 2019 MEETINGS**

Wednesday 17th July 2019- Lindale

**Tuesda**y 10th September 2019 - Newton

Wednesday 6th November 2019 -Lindale