**Supporting Notes and Reports for LINDALE AND NEWTON IN CARTMEL PARISH COUNCIL**

**MEETING to be held on**

**TUESDAY 8TH JANUARY 2019 at NEWTON VILLAGE Hall at 7.30 pm**

**AGENDA ITEMS 1-3**

Standard agenda items re apologies, approval of minutes of last meeting, chairs announcements and declaration of interest and public participation.

**CHairs ANOUNCEMENTS:** None

**AGENDA ITEM 4) PUBLIC PARTICIPATION/QUESTIONS OR CONCERNS RELATING TO ITEMS ON THE AGENDA.**

**agenda item 5) CLERKS REPORT**

**a**) Localism Act 2011 to receive Declarations of Interest/applications for Dispensation

 The clerk to report any requests received since the previous meeting for dispensations to speak and\or vote on any matter where a member has a disc losable pecuniary interest.

**Clerks Report coRRESPONDeNCE up to 3RD JANUARY 2019**

|  |  |  |
| --- | --- | --- |
| **Correspondence received from** | **Details of correspondence** | **Action taken** |
| CALC | * Review of LDNPA and AONB’s for Governance, purpose and funding.
* Rural Services Network – Rural Funding Guide
* CALC Training opportunities
* CALC Newsletter December
* New NALC pay scales
* Buckingham Palace Garden Parties 2019 -Nominations of Ex-Chair’s
* North West Coastal Access update
 | Circulated following our request for further info from CALC – circulated.Noted and circulated where applicable |
| CCC | * Road closure notices
 | Circulated |
| LDNPA | * Planning applications x3
* Reminder that paper applications will be discontinued from 1/1/19
 | Circulated  |
| SLDC | * Electoral Registers for parish wards.
* Parish Renumeration Panel Report
 | Noted |
| William Woods | * Concerns regarding non- compliance of landscaping BMW
 | Clerk responding to advise we are liaising with LDNPA |
| Make us Visible | Parish site front page updated – unable to amend photo, very high resolution needed. | Noted |
| John Asplin | Freedom of Information Request about Planning concerns  | Acknowledged and requested information provided. |
| Morecambe Bay Partnership | All ability countryside access project around Morecambe Bay | Circulated. Parish Mag article? |
| Village Hall bookings clerk | To arrange dates for 2019 meetings | Circulated |
| Bergen Arbotech | Report on fallen tree in recreation ground recommending removal asap | Instructed to removal under Clerks delegated powers for emergencies. |
| **Correspondence requiring action** |  |
| SLDC Standards Committee review consultation for ethical standards or District Council’s Standards arrangements | Circulated -deadline 1/3/19 |
| SLDC Annual Review of Council’s Constitution | Circulated – deadline 11/1/19 |
| **SLDC** Parish Precept PP2 forms | Deadline 25/1/19 |
|  |  |

**If you require copies of any of the above, please contact me prior to the meeting.**

**b) Correspondence Received – as per above schedule**

**c) Correspondence received since 3RD January 2019-**  this will be reported at meeting

**d) Matters arising from last meeting:-** None

**e) To note Parish Council Representatives Reports- Consultations –**

**g) Planning applications Approved and Refused and other ongoing planning issues.**

**Approved:-** None

**APPLICATIONS REFUSED:** -None

**AMMENDED PLANS:-** None, **NOTICE OF INTENTION:-**None, **PROPERTY RE-NAMING**: None, **ENFORCEMENT:** None, **APPLICATIONS PENDING APPROVAL BY LDNPA:-** None

**APPLICATION PENDING FURTHER CONSIDERATION:-**

**7/2018/5496 Lindale Inn, Lindale** -Proposed Change of use from Public House to car sales and office including demolition and part rebuild, car parking, landscape and drainage work and public amenity area. **Now resubmitted as 7/2018/5782**

**7/2018/5572 Proposed ground floor, single storey, rear extension (resubmission)** Drovers Cottage, School Hill, Lindale, Grange-Over-Sands

**7/2018/5674 at Fernbank Cottage, Back Road, Lindale, Grange-Over-Sands, LA11 6LQ –**proposed 2 story rear extension.

**7/2018/5575 Sunny Green barn, Lindale.** Proposed storage shed and front canopy/railings

**OTHER PLANNING MATTERS:- i**nvestigations regarding possible breaches at Brocka and

BWM landscaping removal are ongoing.

**h) Parish Council Representatives Reports** – None

**i) Articles for Parish Magazine** – February

**ANY INFORMATION REGARDING last issue FOR LINDALE ST PAUL’S ??**

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**AgENDA ITEM 6) finance Report FOR Meeting tuesday 8th january 2019 - MEMBERS to APPROVE payments for ratification.**

**BALANCES AS At 3rd january 2019**

**Apprentices £315.74**

**J /W Monument £3308.74**

**General £ 21420.79**

**Toilet Main Fund £3394.11**

**Recreation Ground £1735.91**

**VAT outstanding - £1732.67**

**Cheques for ratification:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Chq nos** | **Details** | **Amount****inc. VAT** | **VAT** |
| 24/11/2018 | 102337 | SLS CUMBRIA SEPT | 594.00 | 99.00 |
| 24/11/2018 | 102338 | VIKING FILES | 23.83 |  |
| 21/12/2018 | 102339 | CLERKS SAL DECEMBER | 398.56 |  |
| 28/12/2018 | 102340 | CLERKS QUARTLY EXPENSES AND BROADBAND | 111.69 |  |
| 28/12/2018 | 102341 | SLS CUMBRIA NOV | 504.00 | 84.00 |
| 28/12/2018 | 102342 | BERGEN ARBOTECH – REMOVAL OF FALLEN TREE RECREATION GROUND | 462.00 | 77.00 |
| 28/12/2018 | 102343 | WATERPLUS | 21.37 |  |
| 28/12/2018 | 102344 | HMRC PAYE CLERK DEC | 99.80 |  |
| 02/01/2019 | 102345 | VIKING – BLACK INK | 50.47 |  |
| 02/01/2019 | 102346 | ST PETER’S NEWSLETTER FOR NEWTON | 100.00 |  |

**Bank Charges:**

|  |  |  |
| --- | --- | --- |
| **Date** | **Details** | **Amount** |
| 05/12/2018 | Monthly bank charges | 1.66 |
|  |  |  |

**Transfers between accounts since last meeting:**

|  |  |  |
| --- | --- | --- |
| **Date** | **Details** | **Amount** |
|  | None |  |

**Receipts since last meeting:**

|  |  |  |
| --- | --- | --- |
| **Date** | **Details** | **Amount** |
| 02/01/2018 | ELECTRICITY NORTH WEST – WAYLEAVES | 10.62 |

**B) ) Approval of amount for Parish Precept and Budgets 2019/20 as provisionally agreed at Finance meeting on 10/12/2018**

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**AGENDA ITEM 7 – ADOPT NEW MODEL STANDING ORDERS TO REFLECT amendments made SINCE LAST MODEL STANDING ORDERS WERE ADOPTED IN july 2018 following gdpr updates**

see attach **NALC Notice L09-18 Model Standing Orders 2018 Amendment** which details the changes made and why following the update LO04-18. The majority of standing orders remain unchanged apart from the ones that incorporate amended error/s or reference new statutory requirements.

**New Model Standing Orders** and **NALC Notice L09-18** have been circulated to all councillors.

**ACTION:- Resolution to adopt new Model Standing Orders 2018 as per update NALC Notice LO 09-18**

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**Planning Applications TO BE RATIFIED UNDER CLERKS DELEGATED POWERS AND/OR approved**

**Report and ratification of planning applications dealt with under Clerk’s delegated powers since last meeting**

**––7/2018/5727 (Resubmission) Land adjacent to Shaw’s warehouse Lindale**, **5 Local needs houses.** Members to ratify clerk’s decision to Support Application and recommend approval under delegated powers in conjunction with Chair/Vice Chair.

**New Planning applications received to be considered by Parish Council:-**

**7/2018/5782 (Resubmission) Lindale Inn change of use from public house to car sales and office, including demolition and part rebuild. (Also letter of objection to LDNPA from local resident sent to us for information )**

**7/2018/5740 Burnbank Farm, Lindale –** proposed Extensions and alterations including demolition of existing store, partial demolition.

**OTHER PLANNING ISSUES**

- Clerk has applied to LDNPA for £250 grant to purchase equipment to assist with review of planning applications for consultation.

 **- Paperless Planning consultations** – Clerk has now applied for grant of £250 from LDNPA for £250 to assist with how we deal with paperless planning applications. It has been agreed that we invest in a portable digital project and screen for Newton village hall. (Lindale already has screen and projector, but it is uncertain if projector works, Newton does not have a digital projector or screen.

A budget projector can be purchased for between £60 and £150 and a screen for £109 plus VAT

- **Up-date on complaint regarding breaches at BMW garage** **April 18 regarding landscaping**.

LDNPA responded Nov 18 - To advise they are looking into the landscaping of the site and unfortunately due to high planning application numbers they have not been able to progress this matter as quickly as would have liked.  I have been in contact with Lloyds BMW who has provided information with regards to the landscaping of the site but I have not yet been able to address this. Further update when progress is made. **ONGOING**

**- Update on issues causing concern reported in April 18.** Outstanding complaint for land at Brocka, LDNPA have now correctly identified the location and currently investigating. Landowner requested Freedom of Information request regarding the complaint made to LDNPA.

Clerk acknowledged and responded. Copy of minute from April meeting and our email sent to LDNPA requesting investigation into concerns. No further response from landowner. **ONGOING**

**AGENDA ITEM 8) ENVIROMENT**

**NEW HIGHWAYS ISSUES/ENVIRONMENT ISSUES:-**

**-** None

**ENVIRONMENT- ONGOING ISSUES:**

**- Additional litter bin/s** to alleviate issues by dog fouling being places in church flower bin- Clerk is in discussion with Susan Scott and site visit held to discuss options, awaiting response of what has she has been able to agree.

**Memorial Bench on Grange Road –** CCC for agreement now completed, Cllr Maynard is liaising with family regarding siting of the bench.

**-Missing waste bin Bell Hill –** Clerk liaising with John Barwise /Sue Scott at SLDC. This bin was apparently removed because it wasn’t used much?? I have written to Jim McGuire Head of Streetcare to express our concerns about it being removed without notification. – No response

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**AGENDA ITEM 9) Parish Areas :-**

**Report regarding parish areas by member completing weekly inspections**

**Rota:-** November - Cllr Armstrong, December -Cllr Squire, January Cllr Maynard.

- Fallen tree in recreation ground reported 21/12/2018 – Bergen Arbotech attended to survey and recommended removal asap due to precarious position. Authorised under clerk’s delegated powers for emergency repairs. Net cost charged to Repairs budget.

-Please advise if sapling is still in culvert?

**Bus shelters** Slates need fixing on windowsills. Cllr McClure is arranging.

**SLDC Inspection report** :- Nothing to report.

**Parish areas – Newton**

**Report from Cllr Wightman**

- Update from Cllr Wightman regards progress regarding metal grill over well.

- **Environmental Board – Newton Gardens-** Professor Bob Bunce has contacted the parish council to seek permission for an environment board to be put up in the Newton gardens.

(See attached email and proposal for content) It has also been suggested that reference to the board is placed in the Crown and the village hall to encourage visitors. He intends to make the board and post himself, but cannot attend this meeting to explain or answer questions.

**Action:-** Agreed in principle at October meeting. He should be available for November meeting. ONGOING PENDING HIS ATTENDACE AT PARISH COUNCIL MEETING.

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**AGENDA ITEM 10) Parish Projects**

1. **Hydro Project** - Update on progress from Cllr Squire regarding site visit and pre-application actions.
2. **b) Change of Parish Name:-** Update from clerk regarding implementation.

FBSC ongoing.

HMRC to be advised regarding VAT reclaim and PAYE scheme.

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**AGENDA ITEM 11) COUNTY COUNCILLOR AND DISTRICT COUNCILLOR REPORTS**

**County Councillor Bill Wearing**

**District Councillor Mike Cornah (if available)**

**District Councillor Gill Gardner if available)**

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**AGENDA ITEM 12) AGREE DATES OF MEETING FOR NEXT YEAR AND DATE OF NEXT MEETING: -**

**2019 MEETINGS**

**NB No meeting in October as clerk is away in Australia for 3 weeks.**

**Tuesday 8th** January -Newton

Wednesday 13th February - Newton

Wednesday 20th March 2019- Lindale

**Tuesday 23rd**  April 2019- Newton

Wednesday 22rd May 2019- AGM/Annual Parish Meeting - Lindale

**Tuesday** 11th June 2019 - Newton

Wednesday 17th July 2019- Lindale

**Tuesda**y 10th September 2019 - Newton

Wednesday 6th November 2019 -Lindale