**Supporting Notes and Reports for Allithwaite Upper Parish Council Meeting**

**to be held on**

**WEDNESDAY 21st February 2018 at LINDALE VILLAGE Hall at 7.30 pm**

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**agenda ITEMS 1-4**

**Standard agenda items re apologies, approval of minutes of last meeting, chairs announcements and declaration of interest and public participation.**

**AGENDA ITEM 5) CLERKS REPORT**

**a) Localism Act 2011 to receive Declarations of Interest/applications for Dispensation**

**The clerk to report any requests received since the previous meeting for dispensations to speak and\or vote on any matter where a member has a disc losable pecuniary interest.**

**Clerks Report coRRESPONDeNCE up to 16th fEbruary 2018**

|  |  |  |
| --- | --- | --- |
| **Correspondence received from** | **Details of correspondence** | **Action taken** |
| CALC | CALC newsletter Feb  NALC Code of Conduct survey  CALC – Acknowledgement of Transparency Fund Grant Application  Advance notice of Parish Elections of a parish member to LDNPA (more info to follow)  Paperwork for next District Ass meeting at Gilpin Bridge 8/3/18 | Circulated to all members  Circulated to all members  All Noted |
| LDNPA | 4 Planning Applications | Planning Agenda item |
| SLDC | Notes for Lap meeting  Cancellation of LAP Meeting  Flood Awareness Campaign  PSPO Draft questionnaire | Circulated  All noted |
| Elaine Towler | Enquiry about funding for GCSE Latin | Referral to Taylor Newton Trust |
| CCC | Details of future Flood Risk Management drop-ins to be held in July 2018. | Noted |
| Cllr Wearing | Notification of availability of grant funding for Grange and Cartmel forwarded to village halls.  Confirmation of request for new bus stop pole - Lingarth | Sent to LVH. Bill will contact NVH  Cllr McClure advised |
| Cllr Holmes | Up -date FOI Act – Publishing charges for hard copies of information.  South Lakeland Strategic Housing Market Assessment (SHMA) | We are compliant  Circulated for info |
| Dent PC | Enquiry about Dog fouling controls and issues | Clerk responded |
| 2 contractors | 2 Enquiries about Wilkinson Monument painting specification. | Noted |
| Grange Now | Apologies regarding error over publishing parish news and article on proposed name change | These will appear in next month’s issue. |
| PFK Littlejohn Auditors | Recording of webinar regarding new audit process | Clerk will watch as training exercise. |
| Claire Logan , Gedye and Sons | Notification of lease registered at Land Registry on Notice of Title and refund of nominal overpayment | Noted |
| **Consultations** | NHS England – Re Over the counter medicines | Forwarded for members to respond individually. |
|  | SLDC Stakeholders Consultation Review on Local Government Ethical Standards | Forwarded for members to respond individually. |
|  |  |  |
| **Correspondence requiring action** | |  |
| Utility Priority Services Register for vulnerable householders. | | Article in Parish Mag - March |
| Debbie Storr  Monitoring Officer SLDC, Clarification about names of parish SLDC wards | | Agenda item Parish Projects |
| **Ongoing** | |  |
| CALC – new legal guidance regarding Data Processing and Privacy notes. | | Training on 7/8 March unable to attend, guidance notes requested |
|  | |  |

**If you require copies of any of the above, please contact me prior to the meeting.**

**b) Correspondence Received – as per above schedule**

**c) Correspondence received since 16th February-**  this will be reported at meeting

**d) Matters arising from last meeting:-** None

**e) To note Parish Council Representatives Reports-** None

**f) Parish Council Consultations –**

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| --- | --- | --- |
| **Consultations** | NHS England – Re Over the counter medicines | Forwarded for members to respond individually. |
|  | SLDC Stakeholders Consultation Review on Local Government Ethical Standards | Forwarded for members to respond individually. |

**g) Planning applications Approved and Refused and other ongoing planning issues.**

**APPROVED:** None, **AMMENDED PLANS:-** None, **APPLICATIONS REFUSED:** - None, **NOTICE OF INTENTION:-**None, **WITHDRAWN:-** None, **PROPERTY RE-NAMING**: None **ENFORCEMENT:** None

**APPLICATIONS PENDING APPROVAL BY LDNPA:- 7/2014/5577** Live/work unit and three local needs houses, Land adjacent Shaw's Warehouse, The Gill, Lindale, Grange over Sands.

**APPLICATION PENDING FURTHER CONSIDERATION** - Update received from LDNPA on 03/06/2017, further details required by LDNPA Planning Officers,  **Old Shaw's transport yard 7/2017/5290 Proposed 5 local needs dwellings.**

The application will not be progressed until these details are received by LDNPA.

**OTHER PLANNING MATTERS:-** none

**h) Parish Council Representatives Reports** –None

**Articles for Parish Magazine February –** Utility Companies Priority Services Register for vulnerable customers.

**6) finance Report FOR Meeting WEDNESDAY 21st FEBRUARY 2018, Members to APPROVE payments for ratification.**

**BALANCES AS At 16/02/2018**

**Apprentices £315.26**

**J /W Monument £3303.93**

**General £17610.87**

**Toilet Main Fund £3394.11**

**Recreation Ground £1427.55**

**VAT outstanding - £ 842.02**

**Cheques for ratification:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Chq nos** | **Details** | **Amount**  **inc. VAT** | **VAT** |
| 22/01/2018 | 102221 | Clerk’s Salary January | 383.18 |  |
| 22/01/2018 | 102222 | Clerks PAYE January | 95.80 |  |
| 01/02/2018 | 102223 | SLS Cumbria Jan | 68.40 | 11.40 |
| 01/02/2018 | 102224 | Grange Now- Tender Advert for Wilkinson Monument painting | 82.80 | 13.80 |

**Bank Charges:**

|  |  |  |
| --- | --- | --- |
| **Date** | **Details** | **Amount** |
| 05/02/2018 | Monthly bank charges | 1.66 |
|  |  |  |

**Transfers between accounts since last meeting:**

|  |  |  |
| --- | --- | --- |
| **Date** | **Details** | **Amount** |
|  |  |  |

**Receipts since last meeting:**

|  |  |  |
| --- | --- | --- |
| **Date** | **Details** | **Amount** |
| 17/01/2018 | Donation from Bonus Ball | 180.00 |
| 17/01/2018 | Refund from Gedye and Son | 3.00 |

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**Agenda item 7 -Planning Applications TO BE RATIFIED UNDER CLERKS DELEGATED POWERS AND/OR approved**

**Report and ratification of planning applications dealt with under Clerk’s delegated powers since last meeting** **–**

**7/2018/5022 Meadow Villa, Lindale –** Proposed extension.

Supported, recommend approval.

**New Planning applications received to be considered by Parish Council:-**

**7/2018/5672 Land at Meathop New Bridge,** Proposed siting of timber Lodge for occasional residential use

**7/2018/5029 Yew Tree Barn, Windermere Road, Lindale**. Proposed detached annex.

**7/2018/5092 School Hill Cottage, School Hill, Lindale**. Proposed single storey double garage and driveway hardstanding

**Other planning matters:-** None

**8) AGENDA ITEM ENVIROMENT**

**a) NEW HIGHWAYS ISSUES/ENVIRONMENT ISSUES:-**

Local residents concern regarding trees in High Newton Gardens

**ENVIRONMENT- ONGOING ISSUES:**

**CCC Highway Faults reports HIMS –** all faults have been followed up and pothole at Skinner Hill reported again.

**Pothole reports** Clerk followed up Pothole Faults (High Newton junction village centre, Lindale Hill, Skinner Hill, reported on the online system and requested updates on progress. All have been inspected but some are awaiting repair. ONGOING

**Brambles in recreation ground –** David Jackson has kindly cleared the brambles on the banking, letter of thanks sent. He has also offered to remove overcrowded trees in recreation ground, he has now offered to undertake a programme of removing crowns of the brambles during the course of the winter, he then recommends spraying with Troclopyr,

He has suggested planting scheme and possible conservation project to attract butterfly’s and other insects which the parish council can consider,

**Visibility of Speed sign** - The 30 sign, on the road near Sheepbarrow Close, trees have grown over it. Clerk has reported to hotline. ONGOING.

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**9) Parish Areas :-**

**Report regarding parish areas by member completing weekly inspections.** Councillor Squire

**Rota :-** January Cllr Squire, February Cllr Armstrong, March Cllr Clarke, April Cllr Maynard, May Cllr Squire.

**Bus shelters** Slates need fixing on windowsills. Cllr McClure arranging.

**Slippery path at Skittergate**- Update from Cllr Maynard regarding the installation of a handrail on the steep part of the footpath.

**Wilkinson Monument:** Painting deferred. **ACTION:-** Advert in local paper, 2 enquiries so far, closing date 28/02/2018

**SLDC Inspection report**:- No issues.

**Repairs to footpath –Grant application £1350 approved September 2017** Members agreed at December Finance meeting that we can now instruct Mr Crowe to commence work, members agreed to fund balance of Project £1450 from reserves.

Update needed.- Cllr Armstrong was going to do this after December Finance meeting.

**Parish areas – Newton**

Report from Cllr Bate/Cllr Wightman

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**9 )Parish Projects**

**a) Hydro Project** - Update on progress from Cllr Squire regarding submission of application for Pre-development costs to Rural Community Energy Fund.

**b) Change of Parish Name:-** Clerk to report update on progress and clarification about SDC ward names.

**c) Transparency fund application:-** Application submitted as agreed awaiting decision.

**10) COUNTY COUNCILLOR AND DISTRICT COUNCILLOR REPORTS**

**County Councillor Bill Wearing**

**District Councillor Holmes**

**District Cllr Sanderson**

**11) DATE OF NEXT MEETING: - Next meeting is 21st March 2018 at Newton Village Hall**

**NB Please note change of venue.**