**LINDALE AND NEWTON IN CARTMEL PARISH COUNCIL**

**SUPPORTING NOTES AND REPORTS FOR VIRTUAL MEETING VIA ZOOM ON TUESDAY 14TH JULY 2020 AT 7.30 PM**

**AGENDA ITEMS 1-3**

Standard agenda items re apologies, approval of minutes of last meeting, chairs announcements and declaration of interest and public participation.

**CHAIRS ANOUNCEMENTS:**

**AGENDA ITEM 4) PUBLIC PARTICIPATION/QUESTIONS OR CONCERNS RELATING TO ITEMS ON THE AGENDA.**

**AGENDA ITEM 5) CLERKS REPORT**

**a**) Localism Act 2011 to receive Declarations of Interest/applications for Dispensation

 The clerk to report any requests received since the previous meeting for dispensations to speak and\or vote on any matter where a member has a disc losable pecuniary interest.

**CLERKS REPORT CORRESPONDENCE UP TO 9TH JULY 2020**

**N.B. All essential correspondence has been circulated to members when received.**

**this includes updates from nalc, calc, ccc and sldc, ldnpa and other relevant correspondence as specified below**

|  |  |  |
| --- | --- | --- |
| **Correspondence received from** | **Details of correspondence** | **Action taken** |
| CALC | * Monthly circulars * Renewal of CALC fees £ * Misl Health and Mental Health Forum updates * Cumbria in Bloom details * Contingency Plans cemeteries. * Cancellation of Drop-in events SLDC Local Plan * Action for Health and Mental Health various updates * Provider Forum Bulletin * Vacancy for CALC Trainer * Major package of support announced by Government for storm-hit areas * Final Paperwork for District Association Meeting on Thursday 5th March from 7pm at Gilpin Bridge Inn, near Levens and paperwork for virtual meeting to be held on 20th September 2020. * Regular updates on COVID 19 * Zoom software and other remote meeting software packages * Guidance on virtual meetings * Feedback on holding Virtual meetings * CALC virtual meeting to review process \*\* * Hub and Shielding update, NHS volunteers * Parish Council Carbon Footprint Tool * Legal costs of drawing up tenancy agreement * Parish Council meetings and re-opening of village halls * NALC LTN (Legal Topic Notice) 87 Procurement * Digital Borderland Voucher Scheme * Climate Change webinar * NALC Legal Notice Elections and Co-option * Cumbria Arts and Culture Network * Update on opening Community Buildings * Guidance – Attendance at funerals * Survey – Do any Parish Councils hold Debit Cards for Bank accounts * Update on remote CAB working * Continued use of Delegated Powers | All Noted and Circulated  \*\*  Cllr Maynard, Cllr Clarke and Clerk attended  Circ to VH Committees |
| NALC | * Regular Coronavirus updates for Parish and Town Councils * 1st ever Election report for Parish and Town Councils * Open letter to all Councillors * NALC and BHIB new Risk assessment Guide- COVID 19 * Chief Executive’s Bulletin * Unveiling of Plans for a series of online Events. * Guidance on virtual meetings * Coronavirus info page   <https://www.nalc.gov.uk/coronavirus> |  |
| LDNPA | * Letter from David McGowan in response to our comments regarding old Lindale Inn Development breaches. * Planning Procedures during lockdown   <https://www.lakedistrict.gov.uk/coronavirus>   * Weekly planning decisions lists * Footpath improvement Lindale-report from Marian Jones Ranger about work completed by volunteers to date * 3 planning applications | Circulated    Agenda Item 7  Circulated |
| CCC  County Councillor | * COVID 19 update CCC Director of Public Health * Regular LGA COVID 19 updates * Regular CCC COVID 19 updates * Corona Virus update * Rural Funding Digest July 2020 * Victoria Upton response to issues at mini-roundabout Lindale * Update to bus timetable | All circulated to members  Environment agenda item |
| Cartmel Old Grammer School Foundation trust | * Cllr Airey from Lower Holker to continue for another year in office before reverting back to our rotation of office | Noted |
| SLDC | * **Postponement of local elections in May 2020, we are cancelling the briefing sessions on Tuesday 17 March and any future briefing sessions.** * Cancellation of drop-in events SLDC Local Plan * Parish clerks bulletin re Elections May 2020 * Parish Clerks Election Briefing meeting 17/3/20 * Regular COVID 19 updates from Richard Machin * Work to start on new play park in Ulverston * Misl correspondence about SLDC Local Plan review and call for sites (only includes areas OUTSIE LDNPA) * Continuation of Appointment of Independent Person | Noted  All circulated to members |
| **CONSULTATIONS** | **Lake District National Park Partnership’s Management Plan (2020-25)**  As you may be aware, CALC represent Parish Councils on the Lake District National Park Local Briefings postponed due to Corona virus guidelines  **NALC Updated Model Code of Conduct**  <https://www.local.gov.uk/local-government-association-model-member-code-conduct-consultation>  Closing date 17/8/20 | All Circulated to members |
| **BHIB** | Insurance renewal/long term commitment for reduced premiums  Are your Statues and War memorials adequately insured | Policy renewed |
| **Correspondence requiring action** |  |  |
| Dark Skies talk to Parish Councils by Jack Ellerbey FOLD | | Confirmed we are interested. |
| Emergency Powers delegated to clerk for use during COVID -19 pandemic lockdown/suspended meetings | | Correspondence  Agenda item |
| Email from Sylvia Woodhouse re lights at former Lindale Inn/new Audi building  David Jackson and Sylvia Woodhead about near misses at Lindale mini roundabout  Email about grass cutting and strimming of wild flower plants in Skateboard park -raised with SLS and resolved  Email about restrictions Parish Council should put regarding energy /green if development opposite Burnbank farm is approved for outline consent, | | Planning and Environment Agenda items. |
| Emails from Stephen Pye about flooding, culvert and clearance of beck in Newton Ornamental Gardens  Including photos all circulated to councillors. | | Planning and Environment Agenda items. |
|  | |  |
| Response from Dave McGowan LDNPA regarding Old Lindale Inn/Audi development planning breaches. | | Planning and Environment Agenda items. |
| NALC/CALC and SLDC Information for Local Councils regarding opening local playgrounds and Public Conveniences  Template signage and Risk Assessment. | | Parish Areas Agenda Item |
| Misl correspondence regarding Virtual meetings guidance | | Circulated and practice session and Full Council Meeting set up. |
| PFK various emails about change of procedures and  Deadline for AGAR submission is now 31/8/2020 | | Finance agenda item |
| **N.B. All above emails requiring action circulated to members** | |  |

**If you require copies of any of the above, please contact me prior to the meeting.**

**b) Correspondence Received – as per above schedule**

**ACTION -** Members to ratify New Delegated Emergency Powers for clerk to use during COVID -19 Pandemic

(Provisionally agreed when March meeting was cancelled**) N.B.** There has been no need to exercise these powers.

**c) Correspondence received since 9TH July 2020**  this will be reported at meeting

**d) Matters arising from last meeting:** - None

**e) To note Parish Council Representatives Reports-** None

**f) Planning applications Approved and Refused and other ongoing planning issues.**

**APPROVED:** - None

**WITHDRAWN:** None

**APPLICATIONS PENDING APPROVAL BY LDNPA: -**

**7/2020/5091 and 7/2020/5090 at Greensyke, Newton in Cartmel, Grange-Over-Sands, LA11 6JJ** Rear storm porch and internal alterations includes listed building application.

**7/2019/5662 (Major Outline application) 2nd submission** -Erection of a social housing /open market mixed scheme consisting of 12 houses in total, 4 of which shall be open market properties. Associated access and parking.

**7/2019/5469 at Wilson House Farm, Kendal Road, Lindale, Cumbria, LA11 6QR**

Please note that the application has been amended to remove B1 use from the proposed change of use. B1 uses include offices, research and development, and light industrial use. The remaining uses for which permission is still sought are B2 (General Industrial) and B8 (Storage and Distribution). If you have any further comments, I would be happy to hear them, otherwise we will assume that your previous comments remain in full.

**APPLICATIONS REFUSED:** - None, **AMMENDED PLANS: -** None, **NOTICE OF INTENTION: -**None, PROPERTY **RE-NAMING**: None, **ENFORCEMENT:** None,

**OTHER PLANNING MATTERS: -**  None

**g) Parish Council Consultations: -** LDNP Partnership Management Plan 2020/2025

**h) Articles for Grange Now April Issue–**Deadline closed, Appeal for quotes for repainting of Wilkinson Monument

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**AGENDA ITEM 6) FINANCE REPORT FOR MEETING Wednesday 18th MARCH 2020 - MEMBERS TO APPROVE PAYMENTS FOR RATIFICATION.**

|  |  |  |  |
| --- | --- | --- | --- |
| **Summaries - CASH ON HAND AT 13/3/2020** | | | |
| General Fund |  | 29696.84 |  |
| Recreation Ground - Furness Bld Soc | | 2041.24 |  |
| Apprentices Fund – Barclays |  | 316.54 |  |
| John Wilkinson Monument Barclays | | 3820.05 |  |
| Toilet Maint Fund |  | 4038.33 |  |
|  |  |  |  |

**VAT REFUND 1/4/2020 TO DATE £945.31**

**VAT pending since 01/04/2020 £264.25**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **Chq nos** | **Details** | **Amount**  **inc. VAT** | **VAT** |
| 24/02/2020 | 102421 | D Cowperthwaite Salary February | 433.70 |  |
| 24/02/2020 | 102422 | HMRC Clerk PAYE February | 108.20 |  |
| 25/02/2020 | 102423 | SLC Cumbria Jan | 72.00 | 12.00 |
| 01/03/2020 | 102414 | Waterplus waste water | 12.81 |  |
| 01/03/2020 | 102415 | Waterplus Highway drainage | 147.28 |  |
| 30/03/2020 | 102416 | Clerk PAYE March | 108.40 |  |
| 30/03/2020 | 102417 | Unused | nil |  |
| 30/03/2020 | 102424 | Clerks Sal March | 433.50 |  |
| 30/03/2020 | 102425 | Clerks Exp &BB |  |  |
| 30/03/2020 | 102426 | Make Us Visible | 60.00 |  |
| 30/03/2020 | 102427 | Lishman -Apr-Mar | 164.00 |  |
| 01/04/2020 | SO | Taylor Newton and Hibbert Trust Lease Newton gardens | 50.00 |  |
| 26/04/2020 | 102428 | Clerk Sal April | 433.70 |  |
| 26/04/2020 | 102429 | HMRC April | 108.20 |  |
| 10/05/2020 | 102430 | SLDC Play area inspections | 433.50 | 72.25 |
| 10/05/2020 | 102431 | BHIB Ltd Annual Parish Insurance Policy ( renewed automatically long term 3 years) premium discount | 1180.72 |  |
| 31/05/2020 | 102432 | Clerk’s Sal May | 433.50 |  |
| 31/05/2020 | 102433 | HMRC May | 108.40 |  |
| 10/06/2020 | 102434 | Viking direct- Ink | 53.35 |  |
| 09/06/2020 | 102435 | SLS Cumbria Feb | 72.00 | 12.00 |
| 09/06/2020 | 102436 | SLS Cumbria April/May cuts | 1008.00 | 168.00 |
| 09/06/2020 | 102437 | SLS for Dec | 72.00 | 12.00 |
| 15/06/2020 | 102438 | Waterplus | 15.94 |  |
| 15/06/2020 | 102439 | Make us visible Domain name registration | 30.00 |  |
| 26/06/2020 | 102440 | Clerk’s Sal June | 433.50 |  |
| 26/06/2020 | 102441 | Clerks quarterly exp and Broadband | 57.00 |  |
| 26/06/2020 | 102442 | HMRC June | 108.40 |  |

**Bank Charges:**

|  |  |  |
| --- | --- | --- |
| **Date** | **Details** | **Amount** |
| 05/03/2020 | Monthly bank charges | 1.66 |
| 05/04/2020 | Monthly bank charges | 1.66 |
| 05/05/2020 | Monthly bank charges | 1.66 |
| 05/06/2020 | Monthly bank charges | 1.66 |
| 05/07/2020 | Monthly bank charges | 1.66 |

**Receipts since last meeting:**

|  |  |  |
| --- | --- | --- |
| **Date** | **Details** | **Amount** |
| 20/2/2020 | Proceed of St Paul’s Community Group event held ringfenced on their behalf (included in above balances) | 700.00 |
| 29/04/2020 | Precept from SLDC | 17395.00 |
| 01/07/2020 | Donation from Bonus Ball toilets fund | 330.00 |
| March and June | Barclays John Wilkinson Monument Interest | 2.37 |
| March and June | Barclays Apprentices Fund Interest | 0.20 |
| March and June | Barclays General Account Interest | 1.09 |
| *N.B* | *Donation for tree and hedge cutting still outstanding from The Coppice – Clerk follow up* | *442.50* |

**Transfers between accounts since last meeting:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Date** | **Details** | | **Amount** |
| Sent by post transactions not completed  Funds still in General account | | Annual Budget provision 19/20 Wilkinson Monument | 500.00 |
| As above | Annual Budget provision 19/20 Toilet maintenance | | 300.00 |
| As above | annual budget provision 19/20 Lindale recreation ground | | 300.00 |
| As above | surplus of 18/19 budget and donations 18/19 recreation ground toilets | | 613.49 |

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**AGENDA ITEM 7– PLANNING APPLICATIONS TO BE RATIFIED UNDER CLERKS DELEGATED POWERS AND/OR APPROVED**

**REPORT AND RATIFICATION OF PLANNING APPLICATIONS DEALT WITH UNDER CLERK’S DELEGATED POWERS SINCE LAST MEETING**: - None

**NEW PLANNING APPLICATIONS RECEIVED TO BE CONSIDERED BY PARISH COUNCIL**: - None

**OTHER PLANNING ISSUES-**

**- Response from David McGowan regarding breaches at new Audi site/former Lindale Inn**

Circulated to all Members

**- Email from Local resident about dangerous lighting at new Audi site/former Lindale Inn**

**Circulated to all Members**

*The lights which shine brightly at the former Lindale Inn site. It is my understanding that the lighting has not got planning permission. Therefore, I cannot understand why the lights are being left on at night. These lights are very dangerous the junction at the bottom of Back Road, which we have to use to get out, is tricky at the best of times, It has been made hugely worse by the illegal lighting. The lights, shining upwards, are over-bright, reflected in all the glass walls (which also were not in the plans). It is impossible; to tell if a car is coming down the hill.* ***I request that the PC seeks urgently to have these lights switched with immediate effect***

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**AGENDA ITEM 8) ENVIROMENT**

**NEW HIGHWAYS ISSUES/ENVRONMENT ISSUES: -**

**Damage from flooding and near misses at mini roundabout Lindale**

**Response from Victoria Upton**

She has been in touch with Neil Sarmiento in the Network Team about the condition of the Lindale mini roundabout.  He has indicated that there was consideration of patching the mini roundabout, however now it is felt that it requires resurfacing.  It is being put forward for resurfacing in Autumn 2020.  As a result, it is not appropriate to remark the mini roundabout now when it is planned to completely resurface it in 2-3 months.

In terms of the camera survey; the contractor who puts out recording equipment to do a 12 hour camera survey are now operating within Cumbria.  I have been holding back on arranging any traffic monitoring too quickly as it is anticipated that traffic levels are still not back to normal.  The camera survey would take place over a 12 hour period 7am until 7pm on a weekday to allow us to see manoeuvres taking place and look at the issues raised about drivers not driving appropriately and giving way at the roundabout.  It would not be possible to repeat the survey several times due to the costs.  Therefore I haven’t made any arrangements as yet for the camera survey, however she is happy to be guided by the Parish Council if it is felt that issues are now happening and traffic volumes are back at a fairly typical level?

*See issues from Sylvia Woodhead email circulated and Stephen Pye email circulated which are part planning/part parish areas and part environment.*

**ONGOING ISSUES**

**Footpath from Alnat to Brocka** - Volunteers have cleared the vegetation from both the footpath and the bridleway which joins it.  There wasn’t much on the footpath but there were some brambles encroaching on the bridleway.  She met with Sylvia on the 17th March, together with our Ranger, Den Porter to walk the path.  All agreed that the path is currently safe and accessible with no further works required at this stage.

Given the current Covid19 restrictions our Rangers will not be working out in the field for the next three weeks other than to respond to emergency Health & Safety jobs.

She has also been in touch with the County Council to ask about their position regarding a pavement along the road.  Peter Hosking, their Local Area Network Manager replied to say that they were aware of the desire but there is not an accident record at this location. He understands that, unfortunately, it requires an incident before CCC can make such safety works a priority.

**Matter closed**

**Aerial mast Ravensbarrow-** Appears to be much taller and covered in dishes. It’s much more obvious. Looks like a different structure maybe 18 ft tall with 4-5 dishes and other bits.

**ACTION:-**Clerk to contact LDNPA planning – No response to date

**Damaged railings Waterfall area.** Now taped off pending repairs. HIMS Ref: W2080990792 – Railings reported 8/1/2020 **ONGOING**

**Parking- Lindale Hill -HIMS W1980961916 28/3/19** Cllr Wearing advised us at February meeting that the TRO’s in Grange have been approved and this work will be completed soon in conjunction with Grange scheme. **ONGOING**

**Junction of the B5271 and the A590 at Lindale-** Email sent to Highways England on 19/12/19 by Cllr **Response from Highways England-** They have agreed that the installation of a reflective rebounding bollard with a keep left arrow would be the best solution. They are now in the process of instructing contractor to check that there is room to install this type of bollard which will then be ordered. No timeline for the installation of the bollard at this time but I shall update you as soon as available.

**Speeding on Windermere Road-** This has been reported to Country Councillor Bill Wearing who has reported to Victoria Upton and Peter Hoskins at CCC Highways to investigate options. **ACTON**: -Cllr Wearing reported at February meeting that a SLOW sign will be installed. **Clerk checking this has been installed 11/7/20**

**Reduction in speed limit on B5277 between the Hawthorns and Wilson House Cottage** Clerk has contacted Highways with representation from PC and local residents. Requested acknowledged and speed monitoring has been carried out. Request forCllr Wearing follow up and establish status of this request?

**Response from CCC received Dec 19 -** Members felt did not address or acknowledge our concerns **ACTION January 2020** . Parish Council members are extremely dissatisfied with this response. Cllr Maynard (Chair) has responded to express our disappointment and provide more details of accidents.

**Response from Victoria Upton 15/4/20** She thanks us for the additional information which will be helpful at looking more closely at the matter again. With additional incident information and now the extra details we will refer the matter back to the CRASH group for consideration with the Police and other road safety agencies.  The CRASH group meetings are currently suspended but we will list it for consideration once they resume.

**AGENDA ITEM 9) PARISH AREAS:-**

**Report regarding parish areas by member completing weekly inspections**

**Rota: -**  February Cllr Armstrong, March Cllr Winder, April Cllr Maynard, May Cllr Armstrong.

Has anyone inspected during June and July?

**OPENING OF PLAY AREA.SKATEBOARD PARK AND TOILETS**

There are a lot of actions and Risk assessments that are required to safely open the recreation ground facilities, including regular cleaning and sanitising facilities and signage, how do members feel about this. There has been a variety of actions throughout the county with some facilities open and some still closed.

**SLDC Inspection report:** - Report recommends the backboard of the basketball post needs replacing. **ACTION: -** to be ordered after 1/4/20 from 20/21 budget provision **120cm x 90cm x 20cm £106.50 plus VAT. To be ordered when play area opens again**

**Parish areas –**

**Lindale: -**

**Parking in recreation ground car park –** Have there been any complaints or issues that need feeding back to Lakeland Audi?

Members agreed at Feb meeting for Clerk to draft flyer to be placed on cars and send copy to Lakeland Audi. **ONGOING** Need clarification for wording

N.B. Carpark and skateboard area has been closed and bollards in place since COVID 19 Lockdown

**Newton -** Report from Cllr Wightman

**Issues raised for the attention of the council by Mr Pye**

1. Has concerns that Newton would suffer from a flash flood, as nearly happened with the snow. Or might flood after sustained rainfall, such as we see in October and November typically - which is why leaf clearance from the ornamental garden is key.
2. - I understand some villagers are concerned about the culvert (subsiding) as it passes under the road (near to Water Lots house). I think Ian Hilton will be investigating further and will make representations to the council. Some of the photos I sent show the water levels around the culvert/road and the well.
3. Leaf clearance, of leaves from trees in the ornamental garden, is vital in late October and early Nov. The problem is not clearing them, it is getting rid of them. A few villagers carry out this function each year, and whilst we are happy to do this (self-interest too!), removal of the leaves is problematic. it amounts to about 12-14 wheelie bin loads. Use of household bins leaves the leaves being in place for too long, getting wetter, and increasing the risk around flood water. Can the council help us with disposal of the leaves? A larger bin perhaps, or an arrangement with SLDC.
4. - on a minor note, the Cartmel Fell sign on the ornamental garden has been rusted loose for a few years now, and has been placed on the railings as a temporary measure. Can the sign be replaced professionally please? **Clerk Fu to check been done, request was acknowledged**
5. There is a small mound of silt and stone collecting in the beck after it comes under the road (near Watery Lots house). This has appeared after heavy rain and if it grew in size it may cause issues with increased water.
6. - in a similar vein, the foliage on the far side of the beck is becoming quite established and following a summer of growth it may start to impede the natural flow of water in the beck.

**Laurel Hedge Newton gardens-** This has now been completed to the satisfaction of Mr and Mrs Thompson, however the clearing of hedge has revealed other maintenance issues that PC have been requested to address.

*It is overrun by brambles, the beck is choked up with weed and more work is needed to be done in cutting back overgrown bushes and trees. A maintenance programme is desperately needed to be done regularly which has not been done for years.*

**Newton Councillor Vacancy** -Any suggestions for replacement for Cllr Hart? Clerk has contacted monitoring office and officially advertised the vacancy, no applicants, now to proceed to co-option. ONGOING

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**AGENDA ITEM 10) PARISH PROJECTS**

**LINDALE COMMUNITY GROUP/ST PAUL’S CHURCH**

Update from Cllr Squire

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**AGENDA ITEM 11) COUNTY COUNCILLOR AND DISTRICT COUNCILLOR REPORTS**

**County Councillor Bill Wearing** -

**District Councillor Gill Gardner**

**District Councillor Mike Cornah**

**AGENDA ITEM 12) DATE OF NEXT MEETING and 2020 MEETINGS**

**Lindale and Newton Parish Council - All meetings start at 7.30 pm**

Tuesday 21st April Newton

Wednesday 20th May - Annual General Meeting and Annual Meeting of Electors -Lindale#

Tuesday 9th June   Newton

Tuesday 14th July VIRTUAL MEETING via Zoom

WEDNESDAY AUGUST 19th 2020 VIRTUAL MEETING via zoom (meeting to approve AGAR for year end 31/3/2020 submission deadline now 31/8/2020

Tuesday 8th September Newton

Wednesday 21st October Lindale

Wednesday 25th Nov Lindale