

Allithwaite Upper Parish Council
MINUTES OF FINANCE MEETING HELD

at

Kiln Potts, Lindale, on Thursday 17th December 2015 at 7.30 pm

1412 PRESENT: Cllr Squire, Cllr Maynard, Cllr Greenhalgh. **IN ATTENDANCE:**

Clerk – Mrs D Cowperthwaite

1413 APOLOGIES FOR ABSENCE

Cllr Mrs McClure, Cllr Marwood, Cllr Bate.

1414 REVIEW MINUTES OF FINANCE COMMITTEE MEETING HELD ON 10TH DECEMBER 2014

Minutes of 2014 Finance meeting approved at meeting in January 2015. Circulated to update members on last year's proposals.

1415 CHAIRS ANNOUNCEMENTS AND DECLARATIONS OF INTEREST BY MEMBERS REGARDING ITEMS ON AGENDA.

None

1416 PUBLIC PARTICIPATION/QUESTIONS OR CONCERNS RELATING TO ITEMS ON THE AGENDA.

None

1417 CLERKS REPORT

Review budget and projected year end balances for 2015/16 budget. The clerk /RFO will take questions on figures presented. Report circulated.

The clerk reported and explained the report that had been circulated to members. All budget headings within budget and on-target for year end at 31/3/16. It is expected that there will be a projected surplus in region of £2400 if contingency and repairs budgets are not needed to be utilised.

1418 RISK ASSESSMENTS FOR 2015/16

Review of risks to Parish Council in respect of:- Assets, Finance, Liability, Legal Liability and employees (See attached risk assessment report and notes) The clerk /RFO will explain the conclusions and take questions.

Members approved the Risk Assessment report as at December 2015 that had been completed and circulated. Proposed Cllr Mrs McClure, Seconded Cllr Greenhalgh. All in favour. Clerk to amend wording of section regarding Disabled Access statement to make it clearer,

1419 PARISH PROJECTS -Consideration of Parish Projects requirements for 2015/16 and 2016/17

Other parish council responsibilities with budget implications. i.e benches, notice boards, bus shelters, Community plan review. Members agreed there are no major issues at moment, projected surplus can be utilised for project if required as in previous years. £1000 grant earmarked for Hydro project is considered to be sufficient for planning and investigation of project and £500 LAP grant for Community Plan review is deemed to be sufficient for review and update of plan.

1420 AGREE DRAFT BUDGET FOR PRECEPT 2016/17 – N.B. SLDC BASE RATE NOT YET AVAILABLE TO CALCULATE FINAL IMPACT ON AVERAGE PRECEPT COUNCIL TAX FIGURES.

Clerk to present various budget options for consideration (See attached report- AUPC Draft Budget Proposal Options 2016/14) Discussion and Q & A from Responsible Financial Officer

Members agreed to approve draft budget of £17395 which represents a zero percent increase in spending for 4th year. Proposed Cllr Mrs McClure, seconded Cllr Maynard, all in favour.

1421 Meeting closed at 8.00pm next meeting Wednesday 13th January 2016 at Newton Village Hall at 7.30.
