

ALLITHWAITE UPPER PARISH COUNCIL
(LINDALE and NEWTON IN CARTMEL)
MINUTES OF THE MEETING HELD AT NEWTON VILLAGE HALL
ON WEDNESDAY 10TH JUNE 2015 at 7.30 pm

Min No	Agenda Item	Action By:
1340	PRESENT: Cllr Squire (Chair) Cllr Mrs McClure, Cllr Ian Maynard, Cllr Armstrong, Cllr Bate. District Cllr Holmes. IN ATTENDANCE: Mrs D Cowperthwaite Public:- 0	
1341	APPROVAL OF MINUTES OF PARISH COUNCIL MEETING HELD ON 29TH APRIL 2015	
1342	Proposed Cllr Armstrong, Seconded Cllr McClure. All in favour	
1343	Also AGM ON 27TH MAY 2015. proposed by Cllr McClure, Seconded Cllr Maynard, All in favour. Minutes as circulated, Signed by Chair.	
1344	APOLOGIES: District Cllr Sanderson, County Cllr Wearing, Cllr Marwood.	
1345	CHAIRMAN'S ANOUNCEMENTS AND DECLARATION OF INTERESTS BY MEMBERS REGARDING ITEMS ON THE AGENDA. - NONE	
1346	PUBLIC PARTICIPATION/QUESTIONS OR CONCERNS RELATING TO ITEMS ON THE AGENDA. None.	
1347	CO-OPTION OF NEW COUNCILLOR RUSSELL BATE TO FILL VACANCY CREATION BY RESIGNATION OF NEIL MARSDEN. Proposed Cllr Armstrong and Seconded Cllr Maynard, all in favour. Cllr Bate joined the meeting.	
	CLERKS REPORT –	
	REQUESTS FOR DISPENSATIONS – None	
	CORRESPONDENCE RECEIVED – AS PER ABOVE SCHEDULE	
	<u>ACTION:</u>	
	Village Map – Quote received from WSI - It was requested to obtain further quotes for updating of map from Signworks and CM sign, Clerk to see if original disk with file on can be located and photocopies with details of existing map.	Clerk
	CORRESPONDENCE RECEIVED SINCE 5TH JUNE 2015 – Reported to meeting.	
	MATTERS ARISING/ONGOING- TO NOTE MATTERS ARISING FROM LAST MEETING	
	ONGOING ISSUES TO BE REVISTED	
	-Possible TPO War memorial trees – ONGOING	
	-Potential Hydro scheme – Cllr Sanderson has now given us £1000 from her members Funding as grant towards funding for developing this project further. Thanks to Cllr Sanderson to be noted.	
	To be raised by Chair at APM with view to forming sub-committee. Article in Parish Magazine July 2015.	MS/ Clerk
	Planning applications Approved and Refused and other ongoing planning issues.	
	<u>APPLICATIONS APPROVED SINCE LAST MEETING -</u>	
	7/2015/5085 Extension to rear - 3 Wilson House, Kendal Road, Lindale. Members supported this application and recommend approval. Proposed Cllr Mrs McClure, Seconded Cllr Maynard, Cllr Armstrong abstained from voting, all other members in favour	
	7/2015/5147 Sunny Bank Newton- Proposed rebuilding of conservatory to form garden room and replace existing sheet metal roof over kitchen with 4 new roof windows.	
	AGREED: Supported and recommend approval. Proposed Cllr Greenhalgh, seconded Cllr Mrs McClure, all in favour.	
	7/2015/5115 Coach House, Newton in Cartmel – Proposed attached garage to side of existing dwelling modifications to front entrance area and rear access to 2 nd floor lounge	

AGREED: Supported and recommend approval. Proposed Cllr Marwood, seconded Cllr Greenhalgh, all in favour.

NOTICE OF INTENTION:-None, **WITHDRAWN:-** NONE. **PROPERTY RE-NAMING:** NONE
ENFORCEMENT: NONE

NEW DECISIONS MADE UNDER CLERKS DELEGATED POWERS TO BE RATIFIED - NONE
APPLICATIONS PENDING:-

7/2014/5577 Live/work unit and three local needs houses, Land adjacent Shaw's Warehouse, The Gill, Lindale, Grange over Sands.

Members are in favour of the development of this site in principle in respect of the submitted development for live/work unit and 3 local needs houses. But we raise a concern that the site plan does not show the entire site, but the tree survey shows further large scale development of additional properties.

We have concerns that there could be further development of this site planned. We did recommend this site for inclusion in the land allocation Local Plan but it was rejected by LDNPA. We do support the need for Local needs housing but there is also a need for Local Affordable housing in the village.

Proposed Cllr Mrs McClure, Seconded Cllr Greenhalgh, Cllr Armstrong abstained from voting, all other members in favour.

7/2015/5037 Erection of new workshops and canteen, Kendal Road, Lindale, Grange-over-Sands

Members do not support the amended plans and recommend refusal on basis more information needs to be available regarding the overall parking provision on the site. This includes provision for cars to be worked on, staff parking and any additional cars/vehicles using the site at any time. The letter accompanying the application states that the 8 parking spaces for staff will be retained but the application Section 10 referred to zero existing parking spaces, zero additional parking spaces and zero change in parking spaces. The amended drawing indicates the loss of parking spaces for cars that are being worked on. As there is a high level of parking on the roadside at the present time, we have concerns about this increasing and the safety issues of reduced visibility caused by this impacting on the high volumes of cars exiting the site during a working day.

Proposed Cllr Maynard, Seconded Cllr Greenhalgh, Cllr Armstrong abstained from voting, all other members in favour.

AMMENDED PLANS

OTHER PLANNING MATTERS:-

Update on issues regarding extension to car park at rear of VW garage.

Cllr Armstrong reported that he had attended site visit with Cllr Maynard and Mr and Mrs Roy Allen on 14.2.15

Members concluded that we need to accept that the landscaping will take some time to establish. However there are concerns that the site has not been developed in accordance with original plans. Cllr Armstrong to now go back to planning officer and ask for additional tree planting, regarding of the mound and gates to be removed.

Car Park extension - Proposal from Lakeland Audi to gift parcel of land in adjoining field to provide extension to existing car park and provide solution to parking issues in respect of both parties. A draft plan/proposal to be submitted for parish councillors to consider when investigations regarding watercourses/culvert has been completed. **ONGOING**

Parish Projects updates :-

Web site upgrade update—Work has been completed, clerk has attended training sessions and is waiting for some minor issues to be finalised prior to going live. **ONGOING**

LEASE WITH SLDC FOR TOILETS – Still no legal formalities completed – clerk followed up Jan 2015 and now progress being made- LR site plan requested and submitted to SLDC legal. **ONGOING**- Lease and deed of easement received for approval May 2015 - See

1348	<p>Agenda item Parish Projects.</p> <p>Parish Council Representatives Reports – Cllr McClure reported that at recent meeting of Taylor Newton and Hibbert Trust it was agreed to fund a Community Defibrillator to be located at Alnat Business Park.</p> <p>Parish Council Consultations- None this month.</p> <p>Parish magazine articles for July - Report from AGM/APM and new councillor details and article on proposed hydro Scheme.</p> <p>UPDATE ON PROGRESS REGARDING PROJECT /WORK REQUIRED ON WATERFALL</p> <p>UPDATE:- Andy Hancock meeting with John Woodcock on at am - report will follow. Plan to be developed to use for funding bids, but limited progress can be made until agreement reached with Mr and Mrs Woodcock about their involvement/contribution to the project. We understand they are agreeable in principle but details need to be agreed.</p> <p>ACTION: Site meeting between all parties to be arranged.</p>	Clerk
1349	<p>FINANCE REPORT:</p> <p>Consider the finance report as at 5th June 2015 - Resolution to approve payment of accounts as listed on the attached schedule.</p> <p>Payments approved - Proposed Cllr Armstrong, Seconded Cllr McClure. All in favour.</p> <p>Report on year end budgets for 2014/15</p> <p>The Clerk reported a year end budget surplus of £2040.74 which has been transferred to Parish reserves. Main savings in expenditure were under spending in contingency, repairs, petty cash and clerks expenses. Plus donations of £620 from Bonus Ball towards running costs of toilets which will transferred to toilet maintenance reserve account.</p> <p>Review of Effectiveness of Internal/financial controls in accordance with Financial Regulation Requirements.</p> <p>Members agreed that internal controls are of a good standard and no changes are necessary. Proposed Cllr McClure, Seconded Cllr Armstrong. All in favour.,</p> <p>Internal Auditors report and Approval of Annual Statement of Accounts 2014/15 in respect of Sections 1 & 2 of Annual Return.</p> <p>The Clerk read the new internal auditors report which members agreed was robust and thorough. It highlighted some minor issues which give no cause for concern and do not affect the final statement of accounts. (clerk had underpaid expenses and not taken pay increase until 1st April not 1st January 2015 she agreed to waive these in favour of council)</p> <p>Proposed approval of Annual Statement of Account Proposed Cllr Armstrong, Seconded Cllr McClure. All in favour.</p>	Clerk
1350	<p>PLANNING –</p> <p>NEW DECISIONS MADE UNDER CLERKS DELEGATED POWERS TO BE RATIFIED - None</p> <p>CONSIDERATION OF NEW APPLICATIONS RECEIVED</p> <p>7/2015/5289 Change of use from B1 (Business) to B2 for MOT and Repair Garage 23 Alnat Business Park, Lindale, Grange over Sands.</p> <p>Supported Recommend approval. Proposed Cllr McClure Seconded Cllr Maynard. All in favour except Cllr Armstrong who abstained.</p> <p>7/2015/5217 Approval of the details of the siting, design and external appearance of the building, BMW Kendal Road, Lindale, Grange-Over-Sands.</p> <p>Not supported, recommend refusal, not as per original purpose of application and comments below. Proposed Cllr Maynard, Seconded Cllr McClure. All in agreed. Cllr Armstrong who abstained.</p> <p><u>Our response following PC decision at meeting on 10/6/15</u></p> <p>Members have considered this application and feel that the reasons for supporting the original application 7/2012/ 5028 which was in respect of a relocation of a large local business (Toyota Dealership from Grange over Sands) justified the large scale development in open country.</p>	Clerk

1351	<p>As the purpose of the application is NOT NOW to accommodate a relocation of local business, the Parish Council have concerns that supporting this application could set a precedent for further commercial developments in open country at the edges of the villages. We also have concerns that it will be highly visible from the dual carriageway on A590.</p> <p>AMMENDED PLANS:- None</p> <p>ENVIROMENT AND PARISH AREAS:</p> <p>NEW ISSUES:-</p> <p>Cllr Maynard reported that the Highways Agency are to repair the sunken highway on the A590 by the Greystone Filling station during September 2015.</p> <p>Clerk reported the following issues to CCC Hotline (reference numbers logged)</p> <p>Pothole in front of Rose Cottage Lindale at junction of Smithy Hill.</p> <p>Unsecured kerbstones at Skinner Hill area towards A590</p> <p>Japanese knotweed on Kendal Road Lindale, near water treatment plant and BMW entrance.</p> <p>ONGOING ISSUES:</p> <p>Electric cable - mini roundabout - now removed, many thanks to Cllr Wearing who has followed this up with CCC Highways on numerous occasions.</p> <p>Parish Areas:-</p> <p>Report regarding parish areas by member completing weekly inspections.</p> <p>SLDC Inspection report:- Ongoing issues noted low priority and remedial work, mats to be laid in conjunction with work on footpath.</p> <p>War memorial wall collapse: Clerk to email Geraldine Brierley to get contact details to approach church about joint application to Taylor Newton and Hibbert Trust for wall repairs.</p> <p>Strimming damage to play equipment - Clerk to contact SLS regarding damage. aslo to ask SLS to cut footpath to allotment to tidy up this area and cut sycamore saplings at Dixon Wood Close/Wilkinson Monument area.</p> <p>Posts and Chains forming barrier to swings some posts are loose and need re-fixing.-</p> <p>Clerk to contact Playdale Ltd/Neil Marsden to establish origin of the posts and installed within last 3/4 years.</p> <p>Painting</p> <p>Cllr Armstrong is unable paint new bus shelter windows is there another volunteer?</p> <p>Toilet repairs to remove broken urinal before April 2015- Cllr Armstrong to draw up draft schedule of repairs.</p> <p>Rota for parish area inspections</p> <p>January Cllr Squire, February Cllr Armstrong, March Cllr Greenhalgh, April Cllr Maynard, May Cllr Squire, June Cllr Armstrong, July Cllr Marwood, Aug-Oct TBA at next meeting.</p> <p>Parish areas – Newton</p> <p>Report regarding parish areas by member completing weekly inspections- No report available. Will be resolved when new PC briefed about inspection process.</p>	Clerk
1352	<p>PARISH PROJECTS</p> <p>Update on project to improve footpath from car park to recreation ground.</p> <p>Contractor Stan Creighton (approved at November 2014 meeting to commence work in March when he returns to work and weather improves, this followed by numerous excuses and project considerably delayed.</p> <p>Action: Cllr Armstrong to telephone with view to getting project started asap while weather is good.</p> <p>Lease for toilets with SLDC -Deed of Easement and Lease have been received from SLDC for approval in respect of Public toilets at Lindale.</p> <p>SLDC legal Department have now forwarded a copy of the Deed of Easement and Lease</p>	Clerk

<p>1353</p> <p>1354</p>	<p>over 4 years since this process started. We are now required to approve the terms of this, plus Provide details of our Attestation Clause, Provide details of who to serve the documents to. They strongly advise us to instruct a solicitor as they cannot advise us regarding content or procedurally. Members to agree responses/actions in respect of the above. ACTION: -Clerk is in process of obtaining quote from Gedye and Son Solicitors and Cllr Armstrong to seek option of local solicitor in village. Holding letter to be sent to SLDC Legal Dept. Community Plan –Members decided that clerk should amalgamate the questions and circulate for members to rank their preferences and also get input from SLDC liaison officer. ACTION: Clerk to action amalgamated questions ASAP . COUNTY COUNCILLOR AND DISTRICT COUNCILLOR REPORTS DISTRICT CLLR HOLMES - Cllr Holmes reported on various topical SLDC issues. COUNTY CLLR WEARING- Apologies DISTRICT CLLR SANDERSON – Apologies MEETING CLOSED – 9.00 pm. –DATE OF NEXT MEETING – Wednesday 15th July 2015 in Lindale Village Hall at 7.30pm.</p>	<p>Clerk/ RA</p> <p>Clerk</p>
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Members were reminded that, in accordance with the revised Code of Conduct, they are required to declare any disclosable pecuniary interests or other registerable interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting.)

Members may, however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared in the Register, as well as any other registrable or other interests.

If a Member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote, he/she is advised to contact the clerk at least 24 hours in advance of the meeting.

Appendix 1

AGENDA ITEM 5) CLERKS REPORT

CLERKS REPORT- CLERKS REPORT CORRESPONDANCE UP TO 5.6.15

Correspondence received from	Details of correspondence	Action taken
CALC	<ul style="list-style-type: none"> • Monthly Cirl May/June • Risk Management Seminars and Transparency Code • South Lakeland District Ass Meeting on 4/6/15 • Local Government briefing regarding Religious Observances at PC meetings. • Our Place Programme • LDNPA Partnership Parish Forum • Pension enrolment workshop (Clerk unable to attend - notes t be obtained) 	Circulated

SLDC	<ul style="list-style-type: none"> • South Lakeland Community Infrastructure Levy • Simon Blyth SLDC/LDNP and CLAC planning events 	N/a re NPA
LDNPA	<ul style="list-style-type: none"> • 2 planning apps this month/ 3 decisions • Adoption of Phase 1 Development Briefs • Ack from enforcement re complaint at Newton for unauthorised excavation behind Crown Inn up Cartmel Fell Rd 	Agenda
CCC	<ul style="list-style-type: none"> • Zoe Sutton Grant Funding for Community Groups • 	
HMRC	Budget info re PAYE	Action taken
Newton VH	Misl updates	Circulated
Bill Wearing	Email from Nick Raymond about work on mini roundabout cable to be completed by Mid June	Noted
Russ Bate	Email re Enforcement issue at Newton	Noted and referred to LDNPA
Sue Lishman	Complaint about car jacked-up on Sheepbarrow-	Signposted to appropriate authorities.
C Squire	Review of website upgrades required	Noted to be actioned ASAP
Consultations		
None this month		
Correspondence requiring action		
SLDC Deed of Easement and lease for toilets		Agenda item Parish Projects
The Pension Regulator - New automatic enrolment legal duties		Clerks Report
WSI - Quote for updating map		Clerks Report

Appendix 2

AGENDA ITEM 8 -FINANCE REPORT FOR MEETING WEDNESDAY 10TH JUNE 2015

BALANCES AS AT 05/06/15

PLEASE NOTE FINANCE REPORT HAS NOT BEEN RECONCILED AS INTERNAL AUDITOR HAS FINANCIAL RECORDS

Apprentices Fund £464.78
 J W Monument £1801.70
 General £23931.33
 Toilet Main Fund £2215.01
 Recreation Ground £827.55
 VAT outstanding - £993.32 to be claimed

N.B. Credit of £1000 and £346 as detailed on March Report not received - SLDC required to be invoiced.

Cheques for ratification:

Chq nos	Details	Amount inc. VAT	VAT
	General Cheque Account		
101978	Clerks Salary D Cowperthwaite April	383.38	
79	PAYE on clerks salary	95.60	
80	Donation HNVH re lottery licence	40.00	
81	SLS Cumbria April	550.20	91.70
82	Make us a web site - Annual hosting charge	41.99	

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83	CALC subs 2015/16	214.00	
84	Make us a web site Domain fee 2015/16	12.00	
85	Clerks Salary D Cowperthwaite May	383.18	
86	Aon Ins Annual Prem Parish Policy	1398.11	
87	Grange Now Printing of Annual Reports	57.61	9.60
88	SLDC - Playground Inspections for 2015/16	390.00	65.00
89	CCC Streetlight maintenance 2015	138.11	23.02

Bank Charges:

Date	Details	Amount
05/05/15	Monthly bank charges	1.66
05/06/15	Monthly bank chg	1.66

Transfers between accounts since last meeting:

Date	Details	Amount
NONE		

Receipts since last meeting:

Date	Details	Amount
17/05/2015	Annual Precept SLDC	17395.00