

**ALLITHWAITE UPPER PARISH COUNCIL
(LINDALE and NEWTON IN CARTMEL)
MINUTES OF THE MEETING HELD AT NEWTON VILLAGE HALL
MONDAY 27th June 2016 at 7.30 pm**

Min No	Agenda Item	Action By:
1066	PRESENT: Cllr Squire (Chair) Cllr Mrs McClure, Cllr Armstrong. Cllr McClure, Cllr Bate, Cllr Marwood, County Councillor Wearing. District Councillor Sanderson,	
1067	IN ATTENDANCE: Mrs D Cowperthwaite Public:- 3	
1068	APPROVAL OF MINUTES OF PARISH COUNCIL MEETING HELD ON 23rd March 2016 Proposed Cllr McClure , Seconded Cllr Bate. All in favour.	
1069	APOLOGIES: Cllr Ian Maynard, District Cllr Holmes.	
1070	CHAIRMAN'S ANOUNCEMENTS :- The Chair welcomed the 3 members of the public, 2 who were observing the meeting with a view to being cooped to fill the Newton Ward vacancy and 1 of the Lindale Ward vacancies. 1 member wanted to explain background to his planning application.	
1071	DECLARATION OF INTERESTS BY MEMBERS REGARDING ITEMS ON THE AGENDA Cllr Armstrong declared an interest in the Planning Application for Tower View and left the room whilst this application was discussed. He declared a Professional conflict of interest in respect of other applications and did not discuss or vote on the applications.	
7072	PUBLIC PARTICIPATION/QUESTIONS OR CONCERNS RELATING TO ITEMS ON THE AGENDA. None	
1073	CLERKS REPORT:- Correspondence Received – as per above schedule Correspondence received since 23rd June 2016 - this will be reported at meeting Matters arising from last meeting: ONGOING ISSUES TO BE REVISTED -Possible TPO War memorial trees – ONGONG To note Reports regarding the following ongoing matters:- Ongoing Highways/environment issues:- Bus shelter windows to be painted. ii) Planning applications Approved and Refused and other ongoing planning issues. APPLICATIONS APPROVED SINCE LAST MEETING – 7/2015/5743 -alteration and extension to existing garage to form home office with ensuite shower room - Orchard End, School Hill Lindale. 7/2015/5734 - Extension and alterations - Springfield, Windermere Road, Lindale 7/2015/5595 Watery Lots, Newton in Cartmel - Proposed single storey side extension and attached garage. 7/2015/5752 Winster Foods, Wilson House Farm, Lindale – Erection of agricultural building to accommodate egg production unit. /2016/5218 Land off Head House Road, High Newton – Proposed for variation of Condition 2 on approval ref 7/2012/5667 to allow change to design. 7/2016/5311 – Holme Ground, Holme Road, Lindale – Confirmation of compliance with condition 3 (details of measures to generate energy from low carbon sources) Ref planning app 7/2014/5139 Convert Barn to dwelling APPLICATIONS REFUSED :- None NOTICE OF INTENTION:- None, WITHDRAWN:- NONE. PROPERTY RE-NAMING: NONE ENFORCEMENT: NONE NEW DECISIONS MADE UNDER CLERKS DELEGATED POWERS TO BE RATIFIED - NONE APPLICATIONS PENDING:- 7/2014/5577 Live/work unit and three local needs houses, Land adjacent Shaw's	

1074	<p>Warehouse, The Gill, Lindale, Grange over Sands.</p> <p>AMMENDED PLANS:- None</p> <p>OTHER PLANNING MATTERS:-NONE</p> <p>iii) Parish Projects updates :- see mins from precious meeting and notes for this meeting.</p> <p>Parish Council Representatives Reports - None</p> <p>Parish Council Consultations- None</p> <p>Parish magazine articles - None</p> <p>FINANCE REPORT:</p> <p>Consider the finance report as at 23rd June 2016 - Resolution to approve payment of accounts as listed on the attached schedule.</p> <p>Proposed Cllr McClure and Seconded Cllr Marwood. All in favour.</p> <p>Approval of renewal of annual subscription to CALC £214 – To be ratified as April meeting cancelled</p> <p>Proposed Cllr McClure and Seconded Cllr Armstrong, All in favour</p> <p>Approval of renewal of Parish Insurance Policy with Aon £1376.46 - To be ratified as April meeting cancelled. Proposed Cllr McClure and Seconded Cllr Armstrong, All in favour</p> <p>Report on year end budgets for 2014/15</p> <p>Review of Effectiveness of Internal/financial controls in accordance with Financial Regulation Requirements and internal Auditors Report</p> <p>The clerk reported on the Internal Auditors report, only actions to make some adjustments on under claims on VAT Return. Review of Internal Controls, Members agreed for period of claim to be in conjunction with Financial Account period for easier reconciliation of return.</p> <p>Proposed Cllr McClure and Seconded Cllr Armstrong, All in favour</p> <p>Approval of Annual Statement of Accounts 2015/16 in respect of Sections 1 & 2 of Annual Return</p>	Clerk
1075	<p>Proposed Cllr McClure and Seconded Cllr Armstrong, All in favour</p> <p>PLANNING – PLANNING APPLICATIONS TO BE RATIFIED UNDER CLERKS DELEGATED – 7/2016/5218 Land off Head House Road, High Newton – Proposed for variation of Condition 2 on approval ref 7/2012/5667 to allow change to design. Supported and now approved by LDNPA Ratified at this meeting.</p> <p>NEW PLANNING APPLICATIONS RECEIVED TO BE CONSIDERED BY PARISH COUNCIL:-</p> <p>Proposed Cllr Bate, Seconded Cllr Marwood, all in favour, Cllr Armstrong abstained.</p> <p>7/2016/5327 Avignon, Windermere Road, Lindale - re-roof extension and alterations.</p> <p>Proposed Cllr Bate, Seconded Cllr Marwood, all in favour, Cllr Armstrong abstained.</p> <p>7/2016/5384 Tower View, Lindale - 3 No local occupancy clause dwellings.</p> <p>Proposed Cllr Marwood, Seconded Cllr McClure , all in favour, Cllr Armstrong abstained and was not present when this application was discussed.</p> <p>7/2016/5371 Brocka Lindale - Change of use for agricultural barn and outbuildings to residential use</p> <p>Proposed Cllr McClure, Seconded Cllr Marwood, all in favour, Cllr Armstrong abstained.</p>	Clerk
1076	<p>OTHER PLANNING ISSUES ARISING SINCE LAST MEETING:-</p> <p>PLANNING APPEALS: 7/2015/5623 Castle Head Farm, Lindale, Grange over Sands - Conversion/modification of part of farm building to form dwelling. – Appeal supported under clerk’s delegated powers as application originally supported, but justification needed for support need by LDNPA and Planning Inspectorate</p> <p>ENVIRONMENT</p> <p>NEW ISSUES – Cllr Maynard reported concerns regarding risk of flooding at Sheepbarrow Close due to raised height of river bed together with other areas to be identified. Cllr Sanderson requested copy to be sent to her.</p> <p>ONGOING ISSUES:</p>	All/ Clerk

<p>1077</p> <p>1078</p> <p>1079</p>	<p>Footpath from School via Brocka to Grange Road, Lindale. -Now low priority as no progress.</p> <p>ONGOING ISSUES:</p> <p>Parish Areas:-</p> <p>Report regarding parish areas by member completing weekly inspections.</p> <p>Wilkinson Monument: Review in Spring/Summer 2016</p> <p>SLDC Inspection report:- Action:- Check latch has been completed?</p> <p><u>Footpath to recreation ground – Flood damage</u></p> <p>Clerk reported funding to repair flood damaged footpath is available via Cumbria Community Foundation, new specification to be drawn up which builds in resilience for potential future flooding and minimum of two quotes required. Members to liaise at site and with contractors Cllr McClure co-ordinating.</p> <p>Rota for parish area inspections: - July/August/September – Cllr Marwood has volunteered to carry out inspections.</p> <p>Newton Bus shelter - Is there a volunteer - defer till Spring /Summer 2016.</p> <p>Report regarding parish areas by member completing weekly inspections in Newton- No issues</p> <p>PARISH PROJECTS :-</p> <p>Toilets lease - Deed of Easement and Lease have been received from SLDC for approval in respect of Public toilets at Lindale.</p> <p>Action: Clerk has instructed Gedye and Sons to act for us and updated SLDC Solicitor regarding this and requested he communicate with Taylor Newton Hibbert Trust’s Solicitor regarding access /easement over their land to toilet block.</p> <p>Documents of instruction were signed by Chair. Vice Chair and Clerk to complete their forms and return to Gedye and Sons.</p> <p>b) Community Plan—Ongoing - Ongoing - All draft questions collated for comparison and circulated to members for selection. Suggestion to include question about church.</p> <p>Action: Reissued -Please can they been returned asap</p> <p>c) Hydro project--Potential Hydro scheme – No progress to report.</p> <p>COUNTY COUNCILLOR AND DISTRICT COUNCILLOR REPORTS:-</p> <p>COUNTY CLLR WEARING- Cllr Wearing reported on various topical issues:- Particular interest will be the figures for use of the sponsored 532 Saturday service.</p> <p>DISTRICT CLLR SANDERSON – Cllr Sanderson reported on various topical SLDC issues and requested that we send her a copy of the areas identified for “at risk of flood” that we report to the Environment Agency.</p> <p>DISTRICT CLLR HOLMES - Apologies</p> <p>MEETING CLOSED – 9.05 pm. –DATE OF NEXT MEETING – Wednesday 20th July 2016 Lindale Village Hall at 7.30pm.</p>	<p>All</p> <p>DM</p> <p>Clerk</p>
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Members were reminded that, in accordance with the revised Code of Conduct, they are required to declare any disclosable pecuniary interests or other registerable interests which have not already been declared in the Council’s Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting.)

Members may, however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared in the Register, as well as any other registrable or other interests.

If a Member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote, he/she is advised to contact the clerk at least 24 hours in advance of the meeting.

Appendix 1

CLERKS REPORT- CLERKS REPORT CORRESPONDANCE UP TO 23RD JUNE 2016

Correspondence received from	Details of correspondence	Action taken
CALC	<ul style="list-style-type: none"> • CALC April/May/June Circular • LDNPA Parish Forum 25/4/16 Local Occupancy Clause discussion • Advert for Multi Agency Protection Arrangements Lay MAPPA Co-ordinator • Flood and sludge deposits on Non- agricultural land • Revised legal topics on NALC website9 Responsibilities of Councils as Landowners and Planning law and copyright • Paperwork for South Lakeland District meeting on 9/6/16 • CALC Friday round up • Invite to UU drought consultation meeting – Russ to attend.17/05/2016 • Clerks Forum 29/06/2016 • Asset transfer training event 	<p>Circulated</p> <p>– Are we aware of any areas that need attention?</p>
SLDC	<ul style="list-style-type: none"> • Grange and Cartmel LAP Meeting • Notice of Poll Crime Commissioner • Standards Committee agenda • Mins from Lap meeting 17/3/16 • SLDC Non Domestic rates Toilets – SBR Relief - £Zero due. • Post election info • Electoral roll updates • Election Notices/updates and referendum notices • Decl of Interest DM outstand and RA to amend 	Circulated
CCC	<p>Road closure U5233 Back Road Lindale</p> <p>South Lakes Flooding weekly update</p> <p>Flood resilience grants administered by SLDC and contact details – contact them by email regarding footpath repairs.</p> <p>Connecting Cumbria Newsletter</p> <p>Library Opening hours/Consultation questionnaire (ask clerk if you wish to respond)</p>	
LDNPA	<p>3 Planning application</p> <p>Response from Felicity Thompson regarding unauthorised excavation at Newton- not carried out by landowner, but some stone has been removed. No recent work completed. No further action.</p> <p>Adoption of Notification of Statement of Community Involvement on 27/4/16</p> <p>Parish Forum 25/04/2016 notes</p>	
Paul Cretney	See agenda item – Parish Project regarding report	Agenda Item

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and Anna Jones And Mark Jackson/Bill wearing		Parish Projects
Nurture Lakeland	Small Grants Fund and Ullswater Enviro Fund	See website for details up to £1k
Government Petition	Response regarding us signing requesting Parish Councils to be able to request an appeal for a GRANTED planning consent – Government will not be taking forward this request.	
Gedye and Sons	Forms to sign to officially instruct and terms of business	Action needed by Chair and Vice and Clerk
BMW garage and Enviro Health	Regarding nuisance problem of flies from egg production units. Liaised with EH/BMW and LDNPA regarding this issue and latest application granted with clause for pest control /fly management	BMW are delighted !!!
M Greenhalgh	Resignation – vacancy declared at AGM	
Consultations	Lindale Post Office – Public Consultation Change of Service i.e. Reduction of Opening Hours.	From 30/3/16 to 11/5/16 Posters and Info in store/PO.
SLDC	Simon Blyth Comments by 5/08/2016SLDC Parish Charter 2016/14 Allocations policy for letting of social housing in SLDC LAP meeting notes 28/06/2016 at Towerwood	Circulated for comments
LDNPA	Local Plan Refresh – info on B and B for sale and how many empty traditional barns are there in our parish?	Circulated Responded
Highways for England	Next Phase road investment 2020/2025 Request for evidence of improvements needed. Sent to Ellerhow residents to obtain comments of the issues they face for response	Circulated to residents Responded
Electoral Review	Electoral review id SLDC draft recommendation: <i>Feedback from Sue Sanderson My thoughts are not happy with it: it splits my ward and division. Lower Allithwaite parish is split which will mean six councillors attending their meetings! and it does not really reflect community ties. For example our three churches have been together now two are in one ward and one in another. Confidentially I do not think 3 member wards suit rural areas, but if we kept election by thirds we were stuck with 3 member wards. We were told there could be variance but that has not happened. We have very high turnouts for elections so there was not a problem with that and the number imbalances happen because building takes place outside the parks so we keep being picked up by the Commission and will continue to do so.</i>	Responded

Sue Lishman	Location of 3 Community defib signs	Environment
Correspondence requiring action		
Liz Dixon Newton – complaint about cutting of hedges and thorns on footpath Now resolved		Unable to establish effected area- investigated by Cllr Bate.
NALC-New Financial Regs to be adopted Summary of changes – New Regs to be distributed and adopted at July PC meeting.		Clerks Report Agenda item

APPENDIX 2

6) FINANCE REPORT FOR MEETING WEDNESDAY 27TH JUNE 2016 BALANCES AS AT 21/04/2016

Apprentices Fund	£315.02
J W Monument	£2302.59
General	£24175.99
Toilet Main Fund	£2515.01
Recreation Ground	£1127.55
VAT outstanding -	£337.00
Cheques for ratification:	

Chq nos	Details	Amount inc. VAT	VAT
102040	Clerks Salary March 2016	383.18	
102041	Clerk quarterly expenses and Broadband	106.17	
102042	S Lishman – Bus shelter cleaning up to year end Lindale	60.00	
102043	Grange Town Council donation to funding of 532 Local Saturday bus service	400.00	
102044	SLS Cumbria Ltd March	63.00	10.50
102045	United Utilities - waste water	10.26	
102046	Clerks Salary April 2016	383.38	
102047	HMRC Clerk April	95.60	
102048	CALC subs	214.00	
102049	United Utilities Highway Drainage	129.48	
102050	HMRC Clerk March	95.80	
102051	SLDC Playarea inspections for 12 months	331.50	66.30
102052	Aon Insurance	1376.46	
102081	Clerks Salary May	383.18	
102082	HMRC May	95.80	
102083	SLS Cumbria April	550.20	91.70
102084	Grange Now Annual Report printing	42.00	
102085	SLDC Play area inspection under paid VAT	66.30	
102086	Clerks Salary June	383.18	
102087	Clerks quarterly exp and Broad band	126.00	
102088	S Lishman Lindale Bus shelter	24.00	
102089	Cancelled	0.00	

102090	HMRC June	95.80	
102091	Mrs P M Brown – Internal Audit fee	75.00	
102092	SLS Cumbria April	550.20	91.70

Bank Charges:

Date	Details	Amount
05/04/16	Monthly bank charges	1.66
05/05/16	Monthly bank charges	1.66
05/06/16	Monthly bank charges	1.66

Transfers between accounts since last meeting:

Date	Details	Amount
21/04/16	Transfer from Apprentices Fund to General Account	150.00
	(from 24/3/16 not processed)	

Receipts since last meeting:

Date	Details	Amount
07/03/2016	Barclays quarterly interest Bus Saver	0.22
07/03/2016	Barclays quarterly interest John Wilkinson monument	0.22
07/03/2016	Barclays quarterly interest Apprentices Fund	0.06
06/04/2016	VAT refund up to 28/02/2016	2670.39
27/04/2016	Precept SLDC	17395.00

Finance Report:

- a) Consider the finance report as at 23rd June 2016 - Resolution to approve payment of accounts as listed on the attached schedule.
- b) Approval of renewal of annual subscription to CALC £214 – To be ratified as April meeting cancelled
- c) Approval of renewal of Parish Insurance Policy with Aon £1376.46 - To be ratified as April meeting cancelled.
- d) Report on year end budgets for 2014/15
- c) Review of Effectiveness of Internal/financial controls in accordance with Financial Regulation Requirements and internal Auditors Report
- d) Approval of Annual Statement of Accounts 2015/16 in respect of Sections 1 & 2 of Annual Return.