

**ALLITHWAITE UPPER PARISH COUNCIL  
(LINDALE and NEWTON IN CARTMEL)  
MINUTES OF THE MEETING HELD AT LINDALE VILLAGE HALL  
WEDNESDAY 20<sup>TH</sup> JULY 2016 at 7.30 pm**

Min No	Agenda Item	Action By:
1080	<b>PRESENT:</b> Cllr Squire (Chair) Cllr Mrs McClure, Cllr Armstrong Cllr Marwood, Cllr Clarke, Cllr Wightman, County Councillor Wearing. District Councillor Sanderson, District Cllr Holmes	
1081	<b>IN ATTENDANCE:</b> Mrs D Cowperthwaite Public:- 0	
1082	<b>APPROVAL OF MINUTES OF PARISH COUNCIL MEETING HELD ON 27<sup>th</sup> June 2016</b> Proposed Cllr McClure, Seconded Cllr Marwood. All in favour. <b>APOLOGIES:</b> Cllr Ian Maynard.	
1083	<b>CHAIRMAN'S ANOUNCEMENTS :-</b> None	
1084	<b>DECLARATION OF INTERESTS BY MEMBERS REGARDING ITEMS ON THE AGENDA</b> Cllr Armstrong declared an interest in the agenda item for Planning, he declared a professional conflict of interest in respect of other applications and did not discuss or vote on the applications.	
1085	<b>PUBLIC PARTICIPATION/QUESTIONS OR CONCERNS RELATING TO ITEMS ON THE AGENDA.</b> None	
1086	<b>CO-OPTION OF ALAN CLARKE TO FILL PARISH COUNCILLOR VACANCY FOR LINDALE WARD AND CO-OPTION OF GEOFF WIGHTMAN TO FILL VACANCY FOR NEWTON WARD.</b> Alan Clarke Proposed by Cllr Armstrong, Seconded by Cllr McClure, Geoff Wightman Proposed by Cllr Marwood, Seconded by Cllr McClure, all in favour, Both duly signed Declaration of Acceptance of Office and joined the meeting.	
1087	<b>CLERKS REPORT:-Correspondence Received – as per above schedule</b> <b>Correspondence received since 16<sup>th</sup> July 2016</b> - this will be reported at meeting <b>Matters arising from last meeting:</b> <b>ONGOING ISSUES TO BE REVISTED</b> -Possible TPO War memorial trees – <b>ONGOING</b> <b>To note Reports regarding the following ongoing matters:-</b> <b>Ongoing Highways/environment issues:-</b> Bus shelter windows to be painted. <b>Planning applications Approved and Refused and other ongoing planning issues.</b> <b>APPLICATIONS APPROVED SINCE LAST MEETING –</b> <b>7/2016/5327 Avignon, Windermere Road, Lindale - re-roof extension and alterations.</b> <b>APPLICATIONS REFUSED :-</b> None <b>NOTICE OF INTENTION:-</b> None, <b>WITHDRAWN:-</b> NONE. <b>PROPERTY RE-NAMING: NONE</b> <b>ENFORCEMENT: NONE</b> <b>NEW DECISIONS MADE UNDER CLERKS DELEGATED POWERS TO BE RATIFIED - NONE</b> <b>APPLICATIONS PENDING:-</b> <b>7/2016/5218</b> Land off Head House Road, High Newton – Proposed for variation of Condition 2 on approval ref 7/2012/5667 to allow change to design. <b>Supported and now approved by LDNPA</b> <b>7/2016/5384 Tower View, Lindale - 3 No local occupancy clause dwellings.</b> <b>7/2016/5371 Brocka Lindale - Change of use for agricultural barn and outbuildings to residential use</b> <b>7/2014/5577</b> Live/work unit and three local needs houses, Land adjacent Shaw's Warehouse, The Gill, Lindale, Grange over Sands. <b>AMMENDED PLANS:-</b> None	

	<p><b>OTHER PLANNING MATTERS:-</b></p> <p><b>PLANNING APPEALS: 7/2015/5623</b> Castle Head Farm, Lindale, Grange over Sands - Conversion/modification of part of farm building to form dwelling. – Appeal supported under clerk’s delegated powers as application originally supported, but justification needed for support need by LDNPA and Planning Inspectorate</p> <p><b>iii) Parish Projects updates :- see mins from precious meeting and notes for this meeting.</b></p> <p><b>f) Parish Council Representatives Reports</b> –Feedback from LAP by Cllr Armstrong. There will be only 2 LAP meetings held per year in future. Cllr Sanderson reported on local flooding issues and there was also a presentation on Broadband issues in the area. Regarding completion of gully information on map issued to each parish, this was discussed under environment agenda item.</p> <p><b>g) Parish Council Consultations-</b> None</p> <p><b>h) Parish magazine articles</b> – No magazine in August</p> <p><b>FINANCE REPORT:</b></p> <p><b>Consider the finance report as at 16<sup>th</sup> July 2016 - Resolution to approve payment of accounts as listed on the attached schedule.</b></p> <p>No payments made other than monthly bank charge of £1.66 Proposed Cllr McClure and Seconded Cllr Marwood. All in favour.</p> <p><b>Update of Model Financial Regulations.</b> Proposal to adopt update Model as at January 16 which reflects the following changes.</p> <p><b>Action:-</b> Members resolved to adopt the New Model Financial Regulations as issued by NALC dated January 2016. Proposed Cllr Armstrong, Seconded Cllr McClure, all in favour.</p>	
1088		
1089	<p><b>PLANNING – PLANNING APPLICATIONS TO BE RATIFIED UNDER CLERKS DELEGATED POWERS- NONE</b></p> <p><b>NEW PLANNING APPLICATIONS RECEIVED TO BE CONSIDERED BY PARISH COUNCIL:-</b></p> <p><b>7/2016/5288 Sunny Green Barn, Lindale, Nr Grange Over Sands, LA11 6ND</b> – Proposed Conversion of barn and extension to create a dwelling. Supported Recommend Approval, Proposed Cllr McClure, Seconded Cllr Clarke, All in favour, Cllr Armstrong abstained. Application supported, recommend approval because we believe it is supported by the principles of core polices CS10 Design Excellent and CS11 Sustainable Development Principles</p> <p><b>OTHER PLANNING ISSUES ARISING SINCE LAST MEETING:-</b> None</p> <p><b>PLANNING APPEALS: 7/2015/5623</b> Castle Head Farm, Lindale, Grange over Sands - Conversion/modification of part of farm building to form dwelling. – Appeal supported under clerk’s delegated powers as application originally supported, but justification needed for support need by LDNPA and Planning Inspectorate. ONGOING.</p>	Clerk  Clerk
1090	<p><b>ENVIRONMENT</b></p> <p><b>NEW ISSUES</b> – Cllr Armstrong reported that he had a very large scale map issued at LAP of Parish to identify gullies, also to highlight gullies needing clearance. <b>Action:-</b> Cllr Marwood to see Signworks Ltd on Alnat to see how much it will cost to obtain a copy for parish records which would be useful. Map to circulate on “round-robin” between Councillors to complete areas in their locality. To be returned to Simon Blyth at SLDC.</p> <p><b>HGV access/speed and reckless driving issues regarding HGV.</b> Issues identified regarding accessing new development sites in Grange over Sands, this was discussed with County Councillor. He is in contact with nick Raymond Area Engineer and Victoria Upton from CCC Highways to peruse an experimental order on HGV issues, this will be a quick fix and easier than a full HGV ban through village.</p> <p><b>ONGOING ISSUES:</b></p> <p>Cllr Maynard reported concerns regarding risk of flooding at Sheepbarrow Close due to</p>	All  DM  WW

	<p>raised height of river bed together with other areas to be identified.</p> <p><b>ACTION:-</b>No responses from Members as requested at last meeting to collate and submit, areas at risk discussed ( Avigion, Windermere Road, resulting in debris on road, Sheepbarrow – debris in river bed and bottom of school hill by Coronation tree and clerk to compile report for EA and Cllr Sanderson. Cllr Sanderson requested copy to be sent to her.</p> <p><b>ONGOING ISSUES:</b></p> <p><b>Parish Areas:-</b></p> <p><b>Report regarding parish areas by member completing weekly inspections.</b> No issues reported by Cllr Marwood.</p> <p><b>Wilkinson Monument: Review in Spring/Summer 2016</b> – Cllr Armstrong to check when next passing to assess</p> <p><b>SLDC Inspection report:-</b></p> <p><b><u>Footpath to recreation ground – Flood damage</u></b> Clerk reported funding to repair flood damaged footpath is available via Cumbria Community Foundation, new specification to be drawn up which builds in resilience for potential future flooding and minimum of two quotes required.</p> <p><b>Action:-</b> Members to liaise at site and with contractors. Cllr Marwood arranging to meet Ian Crowe local ground worker to discuss specification, Cllr Marwood and Cllr McClure co-ordination.</p> <p><b>Rota for parish area inspections:</b> - July/August/September – Cllr Marwood has volunteered to carry out inspections. <b>Action:-</b> Clerk to follow up Bergen Tree Services to remove tree guard and prune new Coronation tree.</p> <p><b>Lindale bus shelter-</b> Brian McClure to attend to roof repairs and Mr Lishman to cut back around Lindale Shelters.</p> <p><b>Newton Bus shelter</b> - Is there a volunteer - defer till Spring /Summer 2016.</p> <p><b>Report regarding parish areas by member completing weekly inspections in Newton-</b> No issues</p>	<p>All/ Clerk</p> <p>RA</p> <p>DM LMcC</p> <p>Clerk</p> <p>LMcC</p>
<p>1091</p>	<p><b>PARISH PROJECTS :-</b></p> <p><b>Toilets lease - Deed of Easement and Lease have been received from SLDC for approval in respect of Public toilets at Lindale.</b></p> <p><b>Action:</b> Clerk has instructed Gedye and Sons to act for us and updated SLDC Solicitor regarding this and requested he communicate with Taylor Newton Hibbert Trust’s Solicitor regarding access /easement over their land to toilet block. Documents of instruction were signed by Chair.</p> <p><b>Action:-</b> Vice Chair and Clerk to complete their forms and return to Gedye and Sons. Clerk to clarify if identification is required.</p> <p><b>b) Community Plan</b> Ongoing - All draft questions collated for comparison and circulated to members for selection. Suggestion to include question about church.</p> <p><b>Action: <i>Reissued -Please can they been returned asap</i></b></p> <p><b>c) Hydro project--Potential Hydro scheme</b> – No progress to report, Cllr Squire to follow up.</p>	<p>Clerk</p> <p>MS</p>
<p>1092</p>	<p><b>COUNTY COUNCILLOR AND DISTRICT COUNCILLOR REPORTS:-</b></p> <p><b>COUNTY CLLR WEARING-</b> Cllr Wearing reported on various topical issues:- Issues regarding HGV access issues reported under Environment Agenda item. Meeting at Grange Town Council Offices on 28/7/16 to discuss usage of 532 Circular Saturday service which is funded by local parishes. He also suggested we identify gullies needing cleaning when we carry out exercise with map for LAP.</p> <p><b>DISTRICT CLLR SANDERSON</b> – Cllr Sanderson reported on various topical SLDC issues and requested that we send her a copy of the areas identified for “at risk of flood” that we</p>	

1093	<p>report to the Environment Agency. To be collated with other flood risk from flash floods areas and reported to Environment Agency and SLDC via Cllr Sanderson.</p> <p><b>PARISH AREAS:</b>  <b>Lindale bus shelters</b> -Cllr McClure to follow up fixing of slates on bus shelter at Lindale.  <b>Wilkinson Monument</b> - needs review of condition of paintwork. – Cllr Armstrong to check when passing.  <b>SLDC Inspection report</b>- No outstanding actions other than footpath repairs.  <b>Footpath repairs:-</b> Cllr Marwood and Cllr McClure are having site meeting with groundwork Ian Crowe to seek advice regarding the way forward with footpath repairs to include future resilience. When specification is agreed, 3 quotes to be obtain and grant application submitted.  <b>New Coronation oak tree</b> – Follow up Andy from Bergen Tree Services to prune and remove guard.  <b>PARISH PROJECTS:</b>  <b>TOILET LEASE</b> –Clerk, Chair and Vice Chair to sign letters of instruction to Gedye and Sons.  <b>COMMUNITY PLAN:</b> Ongoing no action for some time regarding development of questionnaire.  <b>HYDRO PROJECT:</b> No action since last meeting, Cllr Squire to follow up.</p>	Clerk RA DM/ LMcC Clerk Clerk MS IM
1094	<p><b>COUNTY COUNCILLOR WEARING:</b> Cllr wearing reported there have been lots of complaints regarding HGV traffic for the new housing developments in grange. He has been speaking to Nick Raymond and Victoria Upton from CCC Highways trying to pursue a ban on HGV via an Experimental Order which would be a quick fix option. Progress report at next meeting.  He also asked that the gullies map issued to Cllr Armstrong at LAP meeting is circulated around members to be updated and identify any needing clean.  532 Saturday bus service review meeting at Grange Council Offices on 28/7/16 at 10.30 am.  New library hours Monday – Friday 10.00-1.00 and 2.00-5.00. Sat 10.00 -1.00  <b>DISTRICT CLLR HOLMES</b> - Cllr Holmes reported on various topical SLDC issues in particular the underspend of 1.3m which is committed expenditure but not yet spent and actual underspend of £500k which has been used to deal with flooding costs from reserves regarding clearance of damaged household goods.  He also reported on the survey underway to improve leisure facilities at Ulverston.  <b>DISTRICT COUNCILLOR SANDERSON:</b> Submitted a written report and reported that un SLDC only 8% of residents are not back in their homes following flooding, compared with 50% in Carlisle area.</p>	
1095	<p><b>MEETING CLOSED – 8.30 pm. –DATE OF NEXT MEETING – Wednesday 14<sup>th</sup> September 2016 Newton Village Hall at 7.30pm.</b></p>	

***Members were reminded that, in accordance with the revised Code of Conduct, they are required to declare any disclosable pecuniary interests or other registerable interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting.)***

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***Members may, however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared in the Register, as well as any other registrable or other interests.***

*If a Member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote, he/she is advised to contact the clerk at least 24 hours in advance of the meeting.*

## Appendix 1

### CLERKS REPORT- CLERKS REPORT CORRESPONDANCE UP TO 16<sup>TH</sup> JULY 2016

Correspondence received from	Details of correspondence	Action taken
CALC	<ul style="list-style-type: none"> <li>• CALC July/Aug Circular</li> <li>• CALC District Ass Meeting paperwork 8/9/2016 Gilpin Inn(Presentation from New Crime Commissioner)</li> <li>• Parish Contents Insurance potential issue – N'/A</li> <li>• ESLP gants for families affected by Flooding</li> <li>• Explanation of info required for Local Plan review</li> </ul>	Circulated
SLDC	<ul style="list-style-type: none"> <li>• Grange and Cartmel LAP Meeting Mins</li> <li>• Electoral Updates</li> </ul>	Circulated
LDNPA	1 Planning application LDS now has dedicated web page for Local plan Review. <a href="http://www.lakedistrict.gov.planning/local-planreview">www.lakedistrict.gov.planning/local-planreview</a>	
Highways England	Acknowledgement of submission N.B. I received no response from Ellerhow Residents, so I highlighted issues to the best of my knowledge.	Noted
LG Boundary Review	Acknowledgement of submission of comments.	Noted
<b>Consultations</b>	None	
<b>Correspondence requiring action</b>		
	Lakeland Audi – Arrange briefing meeting for proposals for conversion of Lindale Inn to Audi Approved Centre. <b>Meeting arranged for 08/08/16 at 4.00 pm</b>	Cirl TBA
	NALC-New Financial Regs to be adopted Summary of changes – New Regs to be distributed and adopted at July PC meeting.	Clerks Report Agenda item

## APPENDIX 2

### FINANCE REPORT FOR MEETING WEDNESDAY 20<sup>TH</sup> JULY 2016 - BALANCES AS AT 16/07/2016

<b>Apprentices</b>	<b>£315.02</b>
<b>J W Monument</b>	£2302.59
<b>General</b>	£24174.33
<b>Toilet Main Fund</b>	£2515.01
<b>Recreation Ground</b>	£1127.55
<b>VAT outstanding -</b>	<b>£337.00</b>

**Cheques for ratification:**

Chq nos	Details	Amount inc. VAT	VAT
	No payments made		

**Bank Charges:**

Date	Details	Amount
05/07/16	Monthly bank charges	1.66

**Transfers between accounts since last meeting:**

Date	Details	Amount

**Receipts since last meeting:**

Date	Details	Amount

**Finance Report:**

**a) Consider the finance report as at 16<sup>th</sup> July 2016 2016 - Resolution to approve payment of accounts as listed on the attached schedule.**

**b) Update of Model Financial Regulations.** Proposal to adopt update Model as at January 16 which reflects the following changes.

**Update To Model Financial Regulations**

***Following feedback from NALC County Officers and Member Councils, and Legislative changes the Model Financial Regulations (MFRs) have been amended to take account of the following:***

- 1. MFR 1.6 has been amended to provide for the possibility of disciplinary action in the event of breach of the Regulations, rather than a definitive statement as to gross misconduct*
- 2. MFR 6.4 has been re-written to apply more generally than merely in respect of disclosable interests.*
- 3. Incorporation of the specific requirements of The Public Contracts Regulations 2015 in MFR 11 (as explained in detail in LTN 87 and Legal Briefing L05-15 of January 2016).*