

**ALLITHWAITE UPPER PARISH COUNCIL  
(LINDALE and NEWTON IN CARTMEL)  
MINUTES OF THE MEETING HELD AT LINDLAE  
WEDNESDAY 18<sup>th</sup> June 2008 at 7.30 pm**

Min No	Agenda Item	Action Req By:
	<p><b>PRESENT:</b> Cllr Shearer, Cllr Ms Hall, Cllr Mrs Tattersall, Cllr Bond, Cllr Dixon, Cllr Armstrong, County Councillor W Wearing, District Cllr Ballantyne-Smith, District Cllr Leal.</p> <p><b>IN ATTENDANCE:</b> Mrs D Cowperthwaite- Clerk</p> <p>Public:- 0</p>	
1196	<b>APOLOGIES:</b> Cllr Mrs McClure, Cllr Mrs Smith, Cllr Mrs Matthews.	
1197	<b>ALL MEMBERS TO SIGN DECLARATION OF ACCEPTANCE OF OFFICE AT THIS FIRST BUSINESS MEETING FOLLOWING ELECTION ON 1ST MAY 2008.</b> All members present signed Declaration of Acceptance of Office.	
1198	<b>MINUTES OF PARISH COUNCIL MEETING HELD ON 18<sup>th</sup> June 2008.</b> The minutes as circulated from meeting on 18 <sup>th</sup> June 2008 were agreed. Proposed Cllr Ms Hall, Seconded Cllr Armstrong. All in favour.	
1199	<b>PUBLIC QUESTIONS OR CONCERNS RELATING TO ITEMS ON THE AGENDA:</b> No questions raised.	
1200	<p><b>CLERK'S REPORT/MATTERS ARISING:</b></p> <p>a) <b>Correspondence received to 13<sup>TH</sup> June 2008.</b> Details of correspondence received had been circulated with the agenda. [Appendix 1]</p> <p><b>Agreed</b> Correspondence noted</p> <p>b) <b>Correspondence received from 13<sup>th</sup> June 2008.</b> Noted - No action</p> <p>c) <b>Matters arising:</b> No matter arising.</p> <p>d) <b>Consultations coordinators report – LDNPA Local Development Framework consultations.</b></p> <p><b>Agreed</b> That the Parish Council notes the content of Local Development Framework LDNP Core Strategy Preferred Options May 2008 and awaits the next consultation in 12 months time which will include specific policies.</p> <p><b>Proposed Cllr Mrs Hall and Seconded Cllr MrsTattersall, All in favour.</b></p> <p>e) <b>Web site feedback and actions.</b></p> <p><b>Agreed</b> It was agreed for the clerk to manage the new parish council web site until it is reviewed in October and obtain a quote at this time for a contractor to manage to consider when budget for 2009/10 is being prepared.</p> <p><b>Proposed Cllr Bond, Seconded Cllr Ms Hall. All in favour.</b></p> <p><b>PLANNING REPORT AND MATTERS ARISING:-</b></p> <p><b>NEW APPLICATIONS:-</b></p> <p>7/2008/5187 Appledene, Windermere Road, Lindale. Proposed loft conversion. <i>Recommend Approval</i></p> <p>7/2008/5238 near The Hawthorns, Kendal Road, Lindale, Grange over Sands. Proposed installation of covered compact conductor overhead electricity lines. <i>Decision outstanding</i></p> <p><b>WITHDRAWN: NONE</b></p> <p><b>APPROVED:</b></p> <p>7/2008/5155 Riverbank, Back Road, Lindale. – Proposed replacement of existing lead to shed with free standing wooden shed. <i>Recommend approval</i></p> <p>7/2008/5113 Moss End Farm, Lindale, Grange over Sands. - Proposed building to cover yard, midden and under floor tank, including demolition of existing byre. <i>Recommend Approval</i></p> <p><b>AMMENDED PLANS: NONE</b></p>	
1201		DJC

	<p><b>REFUSED:</b>  <b>7/2008/5215 Stoneyrigg, Bell Hill, Lindale – Proposed loft conversion and dormer window. <i>Recommend Approval</i></b>  <b>APPEALS: NONE</b>  <b>PROPERTY RE-NAMING: NONE</b>  <b>OUTSTANDING APPLICATIONS:</b>  <b>7/2008/5090 Watery Lots, Newton in Cartmel, Grange over Sands. _ Proposed loft conversion and single story side extension with balcony over.</b>  <i>Recommend approval</i>  <b>7/2008/5125 Horse &amp; Farrier Cottage, High Newton, Grange over Sands. - Proposed construction of dwelling ( resubmission)</b>  <b>Hedgerow Removal HN07/01 Removal of hedgerow in field os0073/os8564 route of bypass has left small field corner which would be more effective regarding field management, stock handling and welfare if amalgamated. No objections.</b>  <b>7/2007/5314 Bridge Meadows and Low Green, Witherslack, Grange over Sands. – Replace 120m of existing overhead electricity conductor and install compact covered conductor. Recommend approval.</b>  <b>ENFORCEMENT/other planning matters: none</b>  <b>b) Clerk to report on planning applications approved, refused and pending.</b>  Noted as per planning report.  <b>c) Any other planning matters.</b>  <b>i) ‘Owning the Assets Workshop - Introduced by Tim Farron’ to be held at Melmerby New Village Hall on 26.6.08 at 9.30 – 4.00 pm check availability of a councillor to attend?</b>  <b>Agreed</b>  No one is available to attend Owning the Assets workshop, clerk to contact CRHT and ask for details to be sent to us.  <b>ii) Following publication of CALC’s Guide to Planning :- (See attached proposal)</b>  <b>1) Proposal to elect Chair of Planning Committee with immediate effect.</b>  <b>2) Proposal to arrange meeting of planning committee to review procedures of Parish Council in accordance with recommendations of new CALC Guide to Planning.</b>  <b>Agreed</b>  It was agreed to defer election of chair of planning committee in view of only 2 members of planning committee present at this meeting. A meeting to review procedures to be arranged to establish proposal for revised procedures for parish council to be arranged before July meeting.  <b>Proposed Cllr Armstrong and Seconded Cllr Mrs Tattersall, All in favour.</b>  <b>FINANCE REPORT:</b>  <b>a) The finance report as at 13<sup>th</sup> June had been circulated with the agenda and it was resolved to accept the report as circulated and authorise payment of cheques as listed.</b> Proposed by Cllr Ms Hall, Seconded Cllr Mrs Tattersall. All in favour.  <b>PC REPRESENTATIVES REPORTS</b>  <b>ii) Neighbourhood Forum – Report on grant application from meeting on 21.05.08</b>  <b>Agreed</b>  It was agreed to return the £165.00 Neighbourhood Forum grant received to CCC and not to proceed with project regarding provision of extra bins in recreation ground, due to issues regarding emptying and rubbish potentially stock-piling if unemptied during peak use times.  <b>Proposed Cllr Bond, Seconded Cllr Armstrong, All in favour.</b>  <b>ENVIRONMENT:-</b>  <b>a) Proposal to agree if Parish Council wishes to get involved in the Highways Stewards Scheme.</b></p>	
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1204	<p><b>Agreed</b> It was agreed to make use of the Highway Stewards Scheme to deal with highways, gulleys, pavements, grass cutting, but not environmental cuts, cold fill potholes and signs and to nominate the clerk as representative to liaise with our Highway Steward.</p> <p><b>Proposed Cllr Ms Hall, Seconded Cllr Bond, All in favour.</b> b) Parish Paths Initiative</p> <p><b>Agreed</b> It was agreed for Cllr Shearer and Cllr Tattersall to approach local resident who is a member of ramblers to ask if she can attend on our behalf due to parish councillor commitments with Wilkinson Celebrations on 19/07/08.</p> <p><b>Proposed Cllr Mrs Tattersall, Seconded Cllr Ms Hall, All in favour.</b> c) Lindale – Report regarding parish areas by member completing weekly inspections and SLDC monthly playground inspection report. Agree purchase of number of bins for recreation ground following outcome of grant application.</p> <p>It was reported that the litterpick in Lindale had been successful 5 representatives from Parish and 2 volunteers, 3 bags of rubbish were collected, it was suggested to consider doing 2 per year when grass is shorter.</p> <p><b>Agreed</b> Clerk to ask parish greens contractor to kill the ivy on the bus shelter roof as identified by Cllr Armstrong during weekly inspections before damage is sustained to the roof. Clerk to investigate with insurance company if any one other than parish councillors can do weekly inspections of parish area. Members agreed to maintain the status quo with regard to litter bins and return Neighbourhood Forum Grant of £165 to CCC and clerk to proceed only with purchase of replacement outer cover for damaged bin in skateboard area.</p> <p>d) Newton- Report regarding parish areas by member completing weekly inspections. Confirm arrangement for litter-pick in Newton on 29/06/08. No report available from Newton in respect of parish areas. Litterpick - 2.00 pm start, meet at village hall. Clerk to provide equipment, risk assessment etc.</p> <p>e) Agree weekly inspections rota from August to January 2009.</p> <p><b>Agreed</b> Members agreed to the proposed rota for weekly inspections until January 2009.</p> <p><b>PROJECTS:-</b> a) Windermere Road: Nothing to report. b) Wilkinson Monument: Update on progress. Cllr Hall reports progress regarding arrangements for the Wilkinson Celebration Bi Centenary weekend on 19<sup>th</sup> and 20<sup>th</sup> July. She thanks Cllr Armstrong for the excellent job he has done on the poster and flyer to promote the events.</p> <p><b>Agreed</b> It was agreed that the event needs as much publicity as possible, local press, Grange Now, Radio Cumbria and a copy of flyer to be delivered to every household in the parish with newsletters. Members were reminded to continue to sell raffle tickets and let Cllr Tattersall have a bottle for the tombola stall. Clerk to ensure grass and verges and parish areas are cut in early July.</p> <p>c) Youth Engagement Strategy: Update on progress. It was reported that the BBQ and consultation with young people held on recreation ground on 11<sup>th</sup> June 2008 was very successful. There was consultation with young people to identify what they like about the area they live in, what they don't like and what activities/pastimes they would like to access. (Results as per report provided by Liz Cornford from Young Cumbria) As result an application has been made to the Youth Opportunities Fund to provide funding for some proposed activities to be</p>	<p>DJC</p> <p>RS/JT</p> <p>DJC</p> <p>DJC</p> <p>DJC</p> <p>JH</p> <p>DJC</p>
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	held in summer holidays also some equipment. <b>Agreed</b> Clerk and Chair to meet with Liz Cornford Young Cumbria to establish way forward to proceed with applications to Neighbourhood Forum for start up and equipment. To put up poster around village asking for volunteers to assist with proposed activities/youth group. It was suggested to ask young people who they would like to support them. <b>Proposed Cllr Mrs Tattersall, Seconded Cllr Ms Hall, All in favour.</b> <b>COMMUNITY PLAN REPORT</b> – Proposal to agree proposed Parish Councillor actions to enable Parish Council to adopt the Community Plan as a planning document. <b>Agreed</b> Members agreed to read the community plan before the July meeting in order that a proposal to adopt it can be put before the meeting on 16.7.08. Members agreed to give feedback on proposed action plan for parish council responsibilities in advance of 3 September 2008 meeting, particularly in respect of budget implications for parish for 2009/10. It was agreed to produce an interim report on progress towards action plan in December 2008 and a full report at the Annual Parish Meeting in May 2009. <b>Proposed Cllr Dixon, Seconded Cllr Mrs Tattersall, All in favour.</b> <b>COUNTY CLLR AND DISTRICT COUNCILLOR REPORTS:</b> County Councillor Bill Wearing reported that the work at Grange near ornamental gardens should be finished by end of the week and the diversion of traffic through Lindale/Windermere Road restored to normal. Cllr Armstrong asked if the triangle of grass at junction of Lindale Hill and Windermere Road will be re-instated. Cllr Wearing to take forward with Nick Raymond. Cllr Armstrong also asked about progress regarding the erection of signs on A590 regarding the HGV ban in Lindale. Cllr Wearing explained that County Council are still pressing for signs but they have no power, only the Highways Agency which is Government agency of Ministry of Transport. It was suggested that County Councillor pursue matter with them. Monitoring of traffic speeds through Newton is also to be carried out following recent complaints. District Cllr Balantyne-Smith introduced herself to the meeting as SLDC Councillor for Lyth Valley representing Lindale Ward of the Parish. District Cllr Ballantyne-Smith suggested establishing contact with Witherslack who have established youth group for age 11-19 participating in creative activities, football and outings. They got parents involved, established a large group of volunteers and a big rota, She is to advise us of contact details in order to discuss their success. District Cllr Leal introduced himself to the meeting as SLDC Councillor for Staveley-in-Cartmel representing Newton Ward of the Parish. He spoke about his frustration at the speed of getting things done, particularly with agencies such as Highways and companies such as United Utilities and hoped he can help with such issues. <b>THE MEETING CLOSED AT 9.50 P.M.</b> <b>NEXT MEETING Next Parish Council Meeting Wednesday 16<sup>th</sup> July 2008 in Lindale Village Hall at 6.30</b> <b>PLEASE NOTE EARLIER START TIME FOR THIS MEETING.</b>	RS/ DJC
1205		ALL
1206		CHAIR/ CLERK
		WW
1207		DJC

## APPENDIX 1

**Wednesday 18<sup>th</sup> June 2008**

**CORRESPONDENCE RECEIVED TO 13<sup>th</sup> June 2008**

FOR INFORMATION		
Received From:	Subject	Action taken or

		<b>required</b>
CALC	<ul style="list-style-type: none"> <li>Monthly circulars May and June 2008 Including details of PPI</li> <li>CALC Guide to Planning</li> <li>Ballot forms for election of Parish member to LDNPA and results Mr W Barr elected.</li> <li>Notes of meeting of Lake District Parish Councils 23.4.08 in Keswick</li> </ul>	<i>FIO</i>  <i>To be reviewed</i> <i>Actioned</i>  <i>FIO</i>
SLDC	<ul style="list-style-type: none"> <li>Overview and Scrutiny at SLDC Annual Report 2007/08</li> </ul>	<i>FIO</i>
CCC	<ul style="list-style-type: none"> <li>Details of temporary changes to buss service due to road closure Grange station approach.</li> <li>CYSS – Commissioning strategy document</li> <li>Callum Graham Cumbria Fire Service FU Safety Initiatives (replaces Peter Higgins)</li> <li>Grange and Cartmel Community Board - Draft Mins from meeting on 06.05.08.</li> </ul>	<i>FIO</i>  <i>Deferred until Sept</i>  <i>FIO</i>
<b>emails</b>		
A Monkman – Brushett	Misl e-mails regarding safety issues on A590 junctions Lindale and Low Newton	<i>Forwarded to County Cllr and Highways.</i>
Liz Dixon	Copies of emails to Nick Raymond Area Engineer regarding speed limit in Newton post bypass	<i>FIO</i> Speed monitoring now to be undertaken
<b>Items for action/ Clerks Report or Agenda items</b>		
SLDC	Parish Remuneration Panel <b><i>If any members wish to ask the panel to consider the issue of allowances and expenses for it's members details in writing by 15.7.08</i></b>	<b><i>Action under clerks report Agenda item 5a if appropriate.</i></b>
LDNPA	LDF – Preferred options for the core strategy consultation document	<b><i>See agenda item 5d and supporting report.</i></b>

## APPENDIX 2

### REPORT TO FINANCE COMMITTEE FOR MEETING ON Wednesday 18<sup>th</sup> June 2008

#### BALANCES AS AT 13<sup>th</sup> June 2008

Apprentices Fund      £658.86  
J W Monument          £3147.86  
General                  £14574.13 \*\*\*  
Recreation Ground    £3996.11

\*\*\* Includes £852.32 of CPSG funds from grant from VAC and donation from PC and funds raised held on behalf of Community Plan Steering Group.

VAT outstanding to be reclaimed - £71.07

#### Cheques for ratification:

Date	Details	Amount inc. VAT	VAT
01/04/08	Taylor Newton and Hibbert – Lease Gardens High Newton	50.00	
02/05/08	Refund D Cowperthwaite Toner for printer	40.11	5.97
02/05/08	D J Dixon – Parish Greens	280.00	
21/05/08	CALC – Training courses Cllrs Shearer and Bond	30.00	

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21/05/08	S Lishman – window + bus shelter cleaning	36.00	
23/05/08	St Paul's Church Annual donation and additional printing charge May Magazine	60.00	
28/05/08	Cash – Petty cash	150.00	
28/05/08	D J Dixon – Parish Greens	280.00	
30/05/08	Amey Infrastructure Services Ltd	188.00	28.00
30/05/08	Allianz Ins plc	710.12	
03/06/08	Grange Now – Printing of Community Plan's	578.71	
09/06/08	Grange Now – Printing of raffle tickets Wilkinson Celebrations July 08	53.46	
11/06/08	D J Dixon – Strimming of banking	95.00	
11/06/08	CALC – Training course – The Effective Council	80.00	
12/06/08	Tullnet Internet Services – Hosting, domain name registration and setting up of web-site	160.00	

**Bank Charges:**

Date	Details	Amount
None		

**Receipts since last meeting:**

Date	Details	Amount
28/04/08	SLDC – Annual Precept 2008/09	13450.00
13/06/08	CCC - Neighbourhood Forum Grant re Bins for recreation ground	165.00