

ALLITHWAITE UPPER PARISH COUNCIL

(LINDALE and NEWTON IN CARTMEL)

MINUTES OF THE MEETING HELD AT LINDALE ON WEDNESDAY 21ST MARCH 2012 at 7.30 pm

Min No	Agenda Item	Action Req By:
1692	PRESENT: Cllr Ms Hall (Chair), Cllr Marsden, Cllr Squire, Cllr Armstrong, Cllr Robinson, County Cllr Wearing, District Cllr Holmes, IN ATTENDANCE: Mrs D Cowperthwaite - Clerk. Public:- 5	
1693	APOLOGIES: Cllr Bond, Cllr Mrs McClure, Cllr Mrs Tattersall.	
1694	MINUTES OF PARISH COUNCIL MEETING HELD ON 15TH FEBRUARY 2012: The minutes as circulated from meeting on were agreed. Proposed Cllr Robinson and Seconded Cllr Marsden, All in favour.	
1695	CHAIRMAN'S ANOUNCEMENTS AND DECLARATION OF INTERESTS BY MEMBERS REGARDING ITEMS ON THE AGENDA. No new announcements. Cllr Armstrong declared an interest in the issues relating to 1 School Hill in respect that he has already spoken to a planning officer and reported the near-miss accident at the junction of Mill Pond/School Hill to PCSO Firth.	
1696	PUBLIC PARTICIPATION/QUESTIONS OR CONCERNS RELATING TO ITEMS ON THE AGENDA: 3 members of the public present advised the meeting of their concerns about the erosion of the triangle at the junction of Lindale Hill and Windermere Road, a historical aerial photograph was produced to demonstrate the erosion and changes at this junction. They requested action to be taken and volunteered to undertake some remedial work if a budget can be made available by the Parish Council. The Chair and County Councillor Wearing responded and explained that a scheme to kerb the edges by the CCC are prohibitive because of the cost involved. Members discussed making available the balance of £200 from the grant from the LAP for lengthsman/highways projects. Action: It was resolved to place on the agenda at the next meeting for further discussion when ideas from the complainants can be presented for consideration. 2 members of the public reported their concerns regarding the breaches of planning conditions in respect of 1 School Hill and reported the hazard presented by the replacement of the railings at the junction of Mill Pond and School Hill and reported that there had been a near-miss which has been reported to the police by Cllr Armstrong. Action: It was resolved that the clerk would again contact the LDNPA enforcement officer regarding the specific points raised and Highways about the safety issues at the junction as a result of the development, also to query with CCC if they can confirm if the grass verge/rockery outside the boundary belongs to 1 School Hill or comprises part of the verge/CCC footpath and highway.	DJC
1697	COUNTY COUNCILLOR WEARING REPORT: Due to a prior engagement Cllr Wearing presented his report to the meeting at this point. Cllr Wearing suggested we ask Keith Masser to ask Victoria Upton to prepare costing based on linking both triangle restoration/improvements and extension of HGV ban/signage issues into 1 scheme. He also reported that there will be a 0% increase in CCC element of Council tax for 2012/13, LVPF have secured £800 from last Neighbourhood Forum meeting, campaign to retain Guide Lot waste disposal/recycling site has been successful by reducing hours. Cumbria has now extra money available from Defra's Rural Growth Fund which will be	DJC
1698	CLERKS REPORT. TO NOTE CORRESPONDENCE RECEIVED TO 16TH MARCH 2012 AND AGREE APPROPRIATE ACTIONS AS APPLICABLE. Correspondence as per schedule was noted. The clerk reported that we have had to find an alternative Internal Auditor as Keith Whiteside is unable to act for us this year. Paul Cheeseborough is able to accommodate us. (Referral from Witherslack and Ulpha PC,) he audits theirs together with several other parishes, and is therefore experienced in the process and procedures required. He currently charges £45. Members resolved to appoint him. Action: Clerk to contact him and establish when he requires our records for audit. TO NOTE CORRESPONDENCE RECEIVED AFTER 16TH MARCH 2012. Correspondence was reported and noted. MATTERS ARISING: UPDATES REGARDING ONGOING ISSUES 1) Fly tipping at Low Newton Cartmel Road junction - Cllr Dixon assured members at the February	DJC

03/05/2012

Page 1 of 6

1699	<p>PC meeting that it will be removed shortly and that it is being reduced due to local removing for fertiliser for their gardens.</p> <p>2) Query if BBQ 's are now behind toilets, Cllr Armstrong to follow up with Sports Club to get them removed ASAP.</p> <p>PARISH COUNCIL REPRESENTATIVES REPORTS:</p> <p>Cllr Armstrong presented a written report on LAP meeting held on 13/3/12 which was noted. The clerk confirmed she had completed the action to send Kelly Alty details of which grit bins we have requested to be replaced and relocated. Also that the details regarding the youth activities had been received and forwarded to Cllr Armstrong.</p> <p>PARISH COUNCIL CONSULTATIONS</p> <p>See correspondence report below for details</p> <p>NEW CONSULTATIONS:</p> <p>See correspondence report below for details.</p> <p>PLANNING APPLICATIONS APPROVED, AMENDED, REFUSED, APPEALS, WITHDRAWN AND PENDING</p> <p>NEW DECISIONS MADE UNDER CLERKS DELEGATED POWERS TO BE RATIFIED – NONE</p> <p>NEW APPLICATIONS TO BE CONSIDERED AT MEETING: NONE</p> <p>APPROVED:</p> <p>7/2011/5682 Kilnotts, Windermere Road, Lindale. Proposed 1st floor extension to provide en-suite/bedroom.</p> <p>7/2011/5359 Trough Field, Nr Cafe, Kendal Road, Lindale. Proposed retention of static caravan and stable for temp period (retrospective) Granted till 31/8/12 then to be removed.</p> <p>REFUSED: NONE</p> <p>PROPERTY RE-NAMING: NONE</p> <p>ENFORCEMENT: NONE</p> <p>AMMENDED PLANS: NONE</p> <p><u>OUTSTANDING APPLICATIONS WITH LDNPA</u></p> <p>7/2012/5009 Kilnotts, Windermere Road, Lindale - Installation of ground mounted solar panels. SUPPORTED</p> <p>7/2012/5028 Bateman BMW Kendal Road, Lindale- New dealership for Toyota</p> <p>Site visit by LDNOA 8.2.12 t 12.00 pm SUPPORTED</p> <p>7/2011/5529 Sunny Green Farm, Back o the Fell Rd, Lindale Minor amendments to 7/2011/5226 regarding drawings ref 359-100b Supported</p> <p>7/2011/5510 Sunny Green Farm, Back o the Fell Rd, Lindale. Proposed Farm Tracks.</p> <p>7/2011/5054 Land to east of A590T, near junction with Cartmel Lane, High Newton – Proposed new sheep housing – SUPPORTED</p> <p>7/2010/5025 Moss End Farm, Lindale – Proposed Replacement of overhead line – SUPPORTED</p> <p>6b) OTHER PLANNING MATTERS AND CONSULTATIONS-</p> <p>Re: 1 School Hill :- Enforcement have looked into issues at Lynburn which may have affected a proposal to retain the height of the fence at 1 School Hill Lindale.</p> <p>They have concluded investigations and consider there are no factors which affect the application being submitted and therefore asked Mr Mailer to make a formal application for the removal or variation of condition 4 attached to planning permission 7/2011/5402 which restricts the height of the fence to 1 metre.</p> <p>Currently awaiting the application.</p> <p>2 members of the public attending meeting and reported their concerns regarding the breaches of planning conditions in respect of 1 School Hill and reported the hazard presented by the replacement of the railings at the junction of Mill Pond and School Hill and reported that there had been a near-miss which has been reported to the police by Cllr Armstrong.</p> <p>Action:</p> <p>It was resolved that the clerk would again contact the LDNPA enforcement officer regarding the specific points raised and Highways about the safety issues at the junction as a result of the development, also to query with CCC if they can confirm if the grass verge/rockery outside the boundary belongs to 1 School Hill or comprises part of the verge/CCC footpath and highway.</p> <p>NOTICE OF ELECTION OF PARISH COUNCILLORS FOR 2012</p> <p>The clerk confirmed that a Parish Council election will be held on 3/5/12. Nomination papers now available from Clerk and arrangements made for completing and checking nominations to meeting submission deadline of 4/4/12. Cllr Ms Hall and Cllr Robinson both advised the meeting that they do not intend to stand for election as their properties are currently for sale and they will be moving out of the area upon completion of the sale. Members noted there could be 2 vacancies as a result of the election if no new candidates submit nominations.</p>	DJC
1700		ALL

1701	<p>UPDATE ON REPAIRS TO TOILETS IN RECREATION GROUND.</p> <p>The clerk reported that Cllr Robinson had arranged a site visit with NPS (Agents for SLDC Property management) since the last meeting and all outstanding actions had now been completed. It was agreed that no further action is necessary regarding the painting of the rear of the building. He also reported that he has noticed some cracking in the concrete footpath. It was agreed that this should now be a Parish Council responsibility as this had not previously been raised with NPS/SLDC. It was resolved that the toilets are now ready to open with effect from 1/4/12 and clerk to get some replacement signs for the doors.</p> <p>Action:- Clerk to ask South Lakes Services to clean toilets before opening on 1/4/12. Ron Wearing who was present at the meeting volunteered to turn the water back on. Clerk to order replacement signs.</p>	DJC
1702	<p>FINANCE REPORT:-</p> <p>CONSIDER THE FINANCE REPORT AS AT 16TH MARCH 2012- RESOLUTION TO APPROVE PAYMENT OF ACCOUNTS AS LISTED ON THE ATTACHED SCHEDULE.</p> <p>RESOLVED – Proposed Cllr Squires and Seconded Cllr Marsden. All in favour.</p> <p>UPDATE ON RISK ASSESSMENT FEBRUARY 2012</p> <p>Fixed asset register. The clerk confirmed that the asset register has been updated to be updated by 31/3/12 in accordance with actions from last audit.</p> <p>Proposals for revised Sums Insured for asset cover at renewal of policy as at 1/6/12 to be circulated at April Meeting for approval when clerk has spoken with insurance company for some guidance on sums insured for monuments.</p> <p>Action:- Risk assessment sheets updated.</p>	DJC
1703	<p>AGREE FORMAT/GUEST SPEAKER FOR ANNUAL PARISH MEETING ON 16TH MAY 2012.</p> <p>Members resolved to invite Professor Peter Matthison from Lime Kiln Wood Trust to be guest speaker at APM. If he is unavailable, representative from Brown Robin Nature Reserve.</p> <p>Presentations, also to include update on Lindale Village Playground fund achievement to date and plans for 2012/13. It was noted that retiring Chair Cllr Hall will not be available to present Annual Report because she is not standing for election on 3/5/12.</p>	DJC
1704	<p>ENVIRONMENT</p> <p>HIGHWAYS ISSUES -Update/actions ongoing Highways issues</p> <p>Cllr Wearing recommended we contact Keith Masser regarding the ongoing issues in respect of the erosion to the triangle at Windermere Road junction caused by traffic and HGV's turning requesting he ask Victoria to prepare costing based on linking both triangle restoration and extension of HGV ban/signage issues into 1 scheme. Members supported this suggestion. It was suggested that we place rocks on the triangle, but there are concerns causing a potential hazard and PC liability.</p> <p>Action: Clerk to contact Keith Masser as resolved and place on Agenda for April meeting item to discuss interim measures that can be taken by PC with balance of £200 LAP donation for highways/verge issues and link to Windermere Road landscaping project supported by input of local residents from neighbouring properties.</p> <p>LINDALE – i) Report regarding parish areas by member completing weekly inspections and SLDC monthly playground inspection report.</p> <p>No issues raised on monthly SLDC inspections. Currently liaising with Sue Scott SLDC regarding disposal of old mats from play area now LVPF have fitted new ones.</p> <p>Cllr Marsden to source strong sandbags for supporting goalposts.</p> <p>Cllr Armstrong to follow up Barkers regarding removal of fallen trees onto fence at left side of skateboard park. Members resolved to make virements of £150 from clerk's salary, contingency and training budgets to cover removal costs. Any additional work over this amount will need to be deferred until after April 1st 2012.</p> <p>Cllr Armstrong to follow up Mr H Barker regarding starting work on repairs to wall in Skittergate. Clerk to source weed killer for Cllr Armstrong to kill ivy on walls at Parish areas. (Wilkinson Monument, Yew Tree Green)</p> <p>Bus shelter at Lindale has now been painted and surplus paint to be passed to Cllr Marsden for Newton Shelter.</p> <p>Review rota for parish inspections.</p> <p>April Cllr Armstrong, May Cllr Squire, June Cllr Bond.</p> <p>New rota for April meeting depending on nominations for election.</p> <p>Members to vote on options for Commemorative tree for Queens Diamond Jubilee.</p> <p>Members reviewed the schedule of trees; Cllr Squire suggested we consider planting a lime tree, in view of the links with the name of Lindale originating from "valley of the limes". Clerk to investigate cost and availability for sapling approx 4-5ft. It was suggested that tree could be planted on Windermere Road site, however there are some concerns regarding the electricity sub-station and</p>	<p>DJC</p> <p>RA</p> <p>RA DJC/RA</p> <p>NM</p> <p>DJC</p>

1705	<p>underground cables regarding the suitability of this site.</p> <p>Members to vote on feasibility/investigating railings/hand rails at Skittergate.</p> <p>It was resolved that it was not a priority to invest in railings for this shortcut, it would narrow the access, there would be a large budget implication and it was considered that it would be sensible for local residents not to use this shortcut path in wet and icy weather.</p> <p>Spring review of parish seats and agree style/design of new bench from 2012/13 budget to be purchased after 01/04/12.</p> <p>It was resolved for clerk to investigate options of 3 simple benches for consideration at April meeting. It was suggested that we could approach Haverigg Prison to construct bench. Full up to date audit of parish benches to be carried out in next month or so to establish actions required.</p> <p>Action: Clerk to investigate options and report at next meeting and agree arrangements for seat audit.</p> <p>Arrangements for parish litter pick – meet at Lindale Village Hall 25/3/12 at 9.30</p> <p>The clerk reported that poster has been placed on the parish notice board and the public present at the meeting kindly offered to assist us. Clerk has arranged with SLDC to provide equipment and bags and remove all rubbish from village hall on Monday 26th March. Cllr Marsden will collect litter at Newton which will be disposed of via village hall collection.</p> <p>NEWTON-</p> <p>i) REPORT REGARDING PARISH AREAS BY MEMBER COMPLETING WEEKLY INSPECTIONS</p> <p>No new concerns or actions to report.</p> <p>Flytipping manure:- Cllr Dixon assured the meeting it will be removed shortly as he will remove and use for “spreading on land”.</p> <p>II) UPDATE ON ACTION TAKEN AND WORK COMPLETED BY PROBATION SERVICE.</p> <p>Clerk has followed up with Paul Birkby of Probation Service Unpaid Work Manager, regarding lack of progress despite promises for early completion in Spring.</p> <p>PARISH PROJECTS:-</p> <p>LVPF UPDATE/ RECREATION GROUND REDEVELOPMENT PROJECT</p> <p>Cllr Marsden reported the quiz organised by Sue Wareing had raised £272 and were very grateful for the support and initiative shown by Mrs Wearing. Some other grants have been confirmed but not yet received, £500 from Booths, £1000 from Hadfield Trust. He confirmed that they have now installed the 2 donated benches around the play area, the old mats have been lifted and are awaiting removal (clerk liaising with SLDC Sue Scott) and the next piece of equipment, Little Hamlet for very young children has been ordered and will be installed in Spring 2012. Other planned fundraising events include, pudding night on 24/3/12, Keswick to Barrow walk and re-launch of the 100 Club which is being administered by clerk.</p> <p>LAP –PROJECTS UPDATES (WINDERMERE ROAD, LENGTHSMAN PROJECTS AND NEWTON VILLAGE HALL ROOF)</p> <p>Cllr Mrs McClure is liaising with Stan Creighton and project will start end next month. Cheque issued to Newton Village Hall and they are now in a position to proceed. Balance of LAP lengthsman project provisionally allocated to triangle at Windermere Road improvements subject to a realistic scheme being approved at April meeting.</p>	DJC
1706	<p>DISTRICT COUNCILLOR REPORTS.</p> <p>Cllr Holmes reported on a range of current topics, including:-</p> <p>Talks between CCC and SLDC about recycling bio-digester plant, plastic kerbside recycling is still on agenda. Currently establishing a recycling working party to include volunteers from Councillors. Funding next year for each LAP £20k available for bids from Parishes for projects. He reported on recent training sessions on Localism Bill and key aspects of the bill. Pilots are being run at Heversham and Hincaster to update their Neighbourhood Plans for next 5 years and look at how they fit with the Localism Bill.</p>	ALL
1707	<p>MEETING CLOSED 9. 10- NEXT MEETING OF PARISH COUNCIL ON WEDNESDAY 25TH APRIL 2012 AT 7.30 LINDALE VILLAGE HALL.</p>	

APPENDIX 1

CLERKS REPORT- AGENDA ITEM 5

CLERKS REPORT CORRESPONDANCE UP TO 16TH MARCH 2012

FOR INFORMATION		
Received From:	Subject	Action taken or required
CALC	• CALC Circular March	Circulated
	• NW 2012 website and Event Listings re Olympics	
	• South Lakeland District Association on 1st March 2012 from 7pm at	All Noted

03/05/2012

Page 4 of 6

	<p>Kendal Town Hall Agenda and papers.</p> <ul style="list-style-type: none"> • <u>Digital copy of Land Allocations Development Plan Document - What Happens Next? (from SL Ass meeting)</u> • <u>Digital copy of Localism Briefing (from SL Ass meeting)</u> • Info re Highlights Rural Touring Scheme Cinema scheme • NALC info re zero pay award for 2012/13. • March 2012 e-bulletin - West Cumbria MRWS Partnership • Info from Derwent PC re West Cumbria MRWS • ACT Gazette newsletter - spring 2012 • The reality of Audit costs. • Info – Cumbria Affordable Warmth Partnership • Info from Secretary of State re prayers at Council meetings. • Community Led Planning workshop Ulverston 19/3/12 	Please let me know if you want a copy?
LDNPA	<ul style="list-style-type: none"> • Spring 2012 Council update from Clive Wickham • Local Access Forum Poster 	Noted
CCC	<ul style="list-style-type: none"> • Feedback on Community Engagement South Lakeland Highways • Acknowledgement if Hotline ref for damage to railings on the Gill/waterfall area. • Multi-Media Musical Mash Ups - Free Workshops for Young People aged 8 Plus in the Grange and Cartmel Peninsula 	Reported under Agenda item
SLDC	<ul style="list-style-type: none"> • Arrangements for collection of rubbish following litter pick on 25/3/12. • Info about Waste water charges for community buildings • Agenda and actions from LAP meeting on 13/3/12 • Community Planning Event 14/3/12 at Kendal (Parish Plans) • Advance notice Partnership Event 13/7/12 (Invites nearer the time) • Notice- Review of Hackney carriage fares. • Sample Lengthmans guidelines and Contract 	<p>Noted</p> <p>Noted and forwarded to LVH and NVH</p>
Martin Troughton/ Blue Arete	Arrangements for transfer of web site maintenance	Noted
Keith Whiteside	<p>Clerk Haverthwaite PC – advise that no longer able to carry out internal audit for 2011/12.</p> <p>Clerk has contacted GTC to see if they can carry out Int audit, payment offered.</p>	Noted
Morecambe Bay Local Partnership	<p>Invitation from Suzanne Bleakley- Morecambe Bay - new initiatives (including LNP)</p> <p>- 22 March, Midland Hotel, Morecambe 10am - 3.30pm</p>	Noted
Dist Cllr Holmes	Misl info/correspondence re toilet repairs, Independent Complaints Advocacy Service, NF Meeting, Paralympics relay of torch arrangements,	
EA	Update on Internal Drainage Board	Noted
Helen Aitkin ACT	<p>Arrangements for telephone interview regarding Community Plan experiences</p> <p>Clerk completed interview on our experiences re Comm. Plan</p>	Noted
Shirley Martin Castlehead	Invitation to book launch – John Wilkinson – King of the Ironmasters by Frank Dawson	Clerk/Chair and Vice to attend
Sylvia Woodhead	<p>Removal of ivy on wall at Yew Tree Green on date-stone</p> <p>Safety issues re crossings/ Toyota planning app</p>	<p>Cleared</p> <p>Response direct form Chair</p>
NPS	Misl correspondence regarding issues of ongoing toilet repairs.	Agenda item
Tim Farron MP	Update poster re surgeries	Displayed
Correspondence requiring Action		
LDNPA	Election of parish members to the LDNPA from the South Lakeland District following the parish elections on 3rd May 2012.	Contact clerk if you wish to nominate/be nominated for this position.
SLDC	SLDC Scrutiny 2012/13 Work Programme Submissions	Nominations of items for inclusion by 20/4/12.

03/05/2012

Page 5 of 6

NEW CONSULTATIONS		
LDNPA	<p>The proposed changes are to:</p> <ul style="list-style-type: none"> · make it possible for National Park authorities to include some directly elected members, · remove the need for the Secretary of State to appoint the parish members, · relax the political balance requirement on local authorities when appointing their members to a National Park Authority, · make it possible to allow parishes in subsequently specified National Parks to choose non-councillors for their seats, · apply a maximum length of service of 8 years. 	<p>The full consultation paper is available to view at www.defra.gov.uk/consult/2012/03/08/national-park-governance-1203/</p> <p>Closing date 31/5/12</p>
Consultations from February		
SLDC	Annual review of constitution	<p>http://www.southlakeland.gov.uk/services/council-and-democracy/your-council/council-constitution.aspx</p> <p>Closing date 2/3/12 No PC Response submitted</p>
Natural England	Lakes to Dales Landscape designation Project.	<p>Notification of variation to boundaries of YDNP and LDNP as per recent consultation. Referred to Sec of State for consideration.</p> <p>Representations can be made from 30.1.12 to 16/3/12</p> <p>No PC Response submitted</p>

Appendix 2

AGENDA ITEM 9-FINANCE REPORT FOR MEETING WEDNESDAY 21ST MARCH 2012

BALANCES AS AT 16th March 2012

Apprentices Fund	£663.91
J W Monument	£0.68
General	£7310.56
Recreation Ground	£227.55
VAT outstanding -	£4.00

Claim for repayment of VAT from 01/09/11 to 29/02/12 £ 449.04

Cheques for ratification:

Date	Details	Amount inc. VAT	VAT
	General Cheque Account		
10/03/12	Newton Village Hall – Funds from LAP grant for roof repairs	1000.00	
10/03/12	D J Dixon -Winter maintenance March	50.00	
10/03/12	Joel Davenport - Bus shelter Newton	18.00	
10/03/12	H Barker (Timber and Transport) Ltd	24.00	4.00
16/03/12	Aon Ltd – Additional premium increase in Fidelity Guarantee	10.71	
16/03/12	Rob Marriott – Web site maintenance	85.00	

Bank Charges:

Date	Details	Amount
05/03/12	Monthly bank charges	1.66

Transfers between accounts since last meeting:

Date	Details	Amount
	none	

Receipts since last meeting:

Date	Details	Amount
	None	

03/05/2012

Page 6 of 6