

**ALLLITHWAITE UPPER PARISH COUNCIL
(LINDALE and NEWTON IN CARTMEL)
MINUTES OF THE MEETING HELD AT NEWTON
WEDNESDAY 25th April 2007 at 7.30 pm**

Min No	Agenda Item	Action Req By:
1021 1022 1023 1024	<p>PRESENT: Cllr Shearer, Cllr Mrs Tattersall, Cllr Mrs Matthews, Cllr Mrs McClure, Cllr Ms Hall, County Councillor Wearing,</p> <p>IN ATTENDANCE: Mrs D Cowperthwaite. Public:- 3</p> <p>APOLOGIES: Cllr Dixon, Cllr Bertlin, Cllr Bond, District Cllr Brown.</p> <p>MINUTES OF PARISH COUNCIL MEETING HELD ON 21st March 2007. The minutes as circulated, were agreed. Proposed Cllr Mrs McClure Seconded Cllr Ms Hall. All in favour.</p> <p>PUBLIC QUESTIONS OR CONCERNS RELATING TO ITEMS ON THE AGENDA: None</p> <p>CLERK'S REPORT/MATTERS ARISING: Correspondence received to 21st April 2007. Details of correspondence received had been circulated with the agenda. [Appendix 1] and this was noted. [See attached report]. It was agreed to support Tweksbury Borough Council's motion regarding free postage for parcels for British Forces Overseas. Proposed Cllr Mrs Matthews, Seconded Cllr Mrs McClure. All in favour. Correspondence received after 21st April 2007 – Noted. Matters arising: The clerk updated the meeting regarding various ongoing correspondence issues regarding responses to matters outstanding.</p>	DJC
1025	<p>PLANNING REPORT AND MATTERS ARISING:- The clerk reported that the inclusion of Parish Councillors at DCC site visits are to be reinstated.</p> <p>NEW APPLICATIONS:- NONE</p> <p>WITHDRAWN: NONE</p> <p>APPROVED: 7/2007/5037 (Bell Hill Park, Lindale. Proposed addition of bedroom to 1st floor, extension of existing front porch and open rear porch. <i>Recommend approval, but would suggest LDNPA site visit as development could be considered un-neighbourly and over-intensive.</i></p> <p>7/2006/5670 Bateman's BMW Proposed Car Sales sign (Mini). <i>Recommend approval.</i></p> <p>AMMENDED PLANS: NONE</p> <p>REFUSED: NONE</p> <p>APPEALS: NONE</p> <p>PROPERTY RE-NAMING: NONE</p> <p>OUTSTANDING APPLICATIONS: 7/2007/5125 Holly Bank, Windermere Road, Lindale, Grange over Sands, Cumbria. Proposed single storey extension to side of existing bungalow. <i>Recommend approval</i></p> <p>7/2006/5040 Springfield, Windermere Road, Lindale, Grange over Sands. Proposed extension and alterations. <i>Recommend approval</i></p> <p>7/2005/5704 Low Nabs Wood, Nabs Lane, Lindale. Proposed retention of residential caravan (revised site for caravan 7/2004/5361) <i>No objections.</i></p> <p>7/2005/5650 Hadwin's VW, Lindale- Proposed Internally illuminated fascia and projecting sign and entrance statement with illuminated roundel. - <i>Recommend approval.</i></p> <p>7/2005/5158 – Low Tarn Green Farm. Proposed alteration of existing "L" shaped farm building to increase size and raise roof. <i>No objections, however, would it be possible for owners to consider having a slate roof which is on existing barn instead of proposed metal sheeting.</i></p>	
1026	<p>ENFORCEMENT/other planning matters: NONE</p> <p>FINANCE REPORT: a) The finance report as at 21st April 2007. [Appendix 2] had been circulated with the agenda and it was resolved to accept the report as circulated and authorise payment of cheques as listed. Proposed by Cllr Mrs McClure. Seconded</p>	DJC

	<p>Cllr Mrs Tattersall. All in favour.</p> <p>b) Approval of additional cost for repair/replacement of railings at Yew Tree Green. The additional £305.79 cost of repairing the railings was approved, this was due to when railing were removed, the deterioration of the railings buried in ground was worse than expected. Proposed by Cllr Mrs McClure. Seconded Cllr Mrs Tattersall. All in favour.</p> <p>c) Approval of Parish Insurance Policy with Allianz Cornhill. Cllr Wearing suggested we contact the clerk at GTC who had obtained a favourable quote from brokers for their policy. It was agreed for clerk to proceed with new policy if quote was cheaper. Proposed Cllr Ms Hall, Seconded Cllr Mrs Matthews. All in favour</p> <p>d) Approval of affiliation fees Cumbria Playing Field Association. It was agreed to renew affiliation fees to CFA for £15.00. Proposed Cllr Mrs McClure, Seconded Cllr Ms Hall. All in favour.</p> <p>e) Approval of Return of Annual Statement of Accounts for period 01.04.06 to 31.03.07. The accounts as presented by the clerk and the Return of Annual Statement of Accounts were approved by the members of the council. Proposed Cllr Mrs McClure, Seconded Cllr Mrs Matthews. All in favour.</p>	
1027	<p>ENVIRONMENT:</p> <p>a) Update regarding monitoring data from Laing O'Rourke. The clerk read out a report from Cllr Bond regarding the monitoring data. No action required at this time. Monitoring to continue.</p>	
1028	<p>DECLARATION OF VACANCY FOLLOWING RESIGNATION OF CLLR JAMES BERTLIN. The clerk reported that a letter of resignation with effect from 23.05.07 had been received from Cllr Bertlin. A vacancy was formally declared. Clerk to advise Monitoring Officer at SLDC to issue notice to advertise vacancy.</p>	DJC
1029	<p>COMMUNITY PLAN STEERING GROUP – UPDATE ON PROGRESS AND DATE OF NEXT MEETING. Cllr Mrs Mathews reported that steering group are busy organising “big event” on 23.06.07 in Lindale Village Hall and a further event in Newton on 14.07.07 to promote development of Community Plan and establish contact with local residents. A seminar is also to be held to discuss particular issues for Newton “post by –pass” with a view to attracting funding from the Highways Agency. Cllr Wearing to be involved in this. Next meeting 09.05.07 at Castlehead Field Centre.</p>	
1030	<p>WILKINSON MONUMENT SUB COMMITTEE – UPDATE ON PROGRESS.</p> <p>Cllr Ms Hall reported that Burgess Roughton have been instructed to commence inspection of the memorial. Research is being done for suitable paints and quotes are to be obtained locally, Dorothea Restorations have indicated that they do not wish to tender for the work. Meeting with representative from Heritage Lottery fund to be held in May and application to be made to Neighbourhood Forum. Cllr Bond has had discussion with school and they are interested in being involved with project. Roger Armstrong has also agreed to join the sub committee and it is hoped to being further volunteers onboard in the near future.</p>	
1031	<p>DEVELOPMENT OF PARISH COUNCIL WEBSITE – UPDATE. Cllr Shearer reported that work on the web site by 2 students at Wigan and Leigh College is progressing well. He has a further meeting with them on 26.4.07 to review and establish costs to be hosted on server. It is hoped to be launched at AGM in May 2007. It was suggested to include an “overview of the Parish” on the web site.</p>	RS
1032	<p>REVIEW ARRANGEMENTS AND ROLES AND RESPONSIBILITIES FOR AGM/APM. Arrangements for the meetings and details of who to be invited and roles of parish councillors for next year were discussed.</p>	DJC

1033	HIGH NEWTON: a) Weekly Inspections Parish Areas. It was confirmed that all was in order. All in order work on railing now completed to be painted by Unpaid Work team when they complete painting of new railings at Yew Tree Green.	
1034	PARISH AREAS:- a) RECREATION GROUND – i) Weekly inspections update/playground equipment inspection report. It was confirmed that all was in order. ii) Approval of quote from Amey for grass cutting. It was agreed to approve quote for grass cutting. Proposed Cllr Mrs McClure, Seconded Cllr Ms Hall. All in favour. iii) Arrange date for delivery of bark chippings and members to distribute. A date of 12 th or 13 th May 2.00pm was provisionally agreed. iv) Approval of gift voucher for boys maintaining bus shelters. It was agreed to purchase music gift vouchers of £15 each for the boys who are cleaning bus shelters at Lindale at a token of appreciation for their commitment and hard work. Proposed Cllr Mrs Matthews, Seconded Cllr Mrs McClure. All in favour. b) VANDALISM IN VILLAGE – Further report on damage to bus shelter by recreation ground. The clerk reported that window in bus shelter has again been damaged. It was reported that it was not in an unsafe condition and will be replaced within next few week, hopefully be this time spate of vandalism will have settled down.	DJC DJC DJC
1035	PROJECTS: a) Windermere Road: Update on Progress regarding lease with CCC for land and installation of lamp post. It was reported that CCC are seeking legal advice regarding our request for break clause in lease, when this has been resolved the matter should proceed. The lamp post at Windermere road is in place but not yet connected.	
1036	THE MEETING CLOSED AT 9.00 P.M. NEXT MEETING AGM/APM AT LINDALE VILLAGE HALL on Wednesday 23RD MAY 2007.	

APPENDIX 1
CORRESPONDENCE REPORT FOR MEETING ON
Wednesday 25th April 2007
CORRESPONDENCE RECEIVED TO 21st April 2007

FOR INFORMATION		
Received From:	Subject	Action taken or required
CALC .	Monthly Circulars April 2007	<i>FIO</i>
SLDC	Playground inspection report	<i>See agenda item Rec Ground</i>
Communities and Local Government & CALC	The Local Authorities Model Code of Conduct Order 2007 <i>New code of conduct from 3.5.07.</i>	<i>6 months to adopt. SLDC with hold training session.</i>
LDNPA	Site visit role revived for Parish Councils	<i>Protocol for visits to be issued, probably in May.</i>
SLDC	IDEA Ethical Governance Light touch Health Check	<i>Focus Group meeting 4.4.07 at SLDC</i>
Audit Commission	Appointment of External Auditor – Michael Newbury.	<i>FIO</i>
Cumbria Constabulary	Stakeholder meeting 26.4.07 at Rheged	<i>For information</i>
Laing O'Rourke	Monitoring data regarding suspended solids	<i>Environment report Agenda Item 7a</i>

CCC	Transport and Spatial Planning Unit – Information of accessibility Plans	<i>FIO</i>
Environment Agency	Decision on British Energy Generation Ltd nuclear power station authorisation.	<i>Document available at www.environment-agency.gov.uk/benar</i>
Lindale Village Hall	New details of bookings clerk	<i>FIO</i>
CALC	Mins from SL District Association meeting on 01/03/07.	<i>FIO</i>
SLDC	Customer Access Strategy document	<i>FIO</i>
SLDC	Remuneration for Parish Councillors and Travelling & Sub Allowances Report for 2007/08.	
FOR ACTION AT MEETING		
<i>Items for action/ Clerks Report or Agenda items</i>		
SLDC	Twesbury Bor Council seeking support for motion regarding parcels to British Forces overseas	<i>Details in Clerks Report Agenda item No4</i>
CALC	Consultation on Unitary Cumbria Proposal-	<i>Please read Community Governance in Cumbria Paper - any comments to clerk at end of meeting.</i>
James Bertlin	Letter of resignation wef 22.05.07	<i>Declaration of vacancy procedures to be followed. Agenda item No 8</i>
Audit Commission	Request for Annual return of Statement of accounts by 24.03.07	<i>Approval of Annual Statement of Accounts. Agenda item No 6d</i>
Amey	Quote for Grass cutting Recreation Ground.	<i>See Parish Areas. Agenda item No 14</i>

APPENDIX 2

REPORT TO FINANCE COMMITTEE FOR MEETING ON Wednesday 25th April 2007

BALANCES AS AT 21ST April 2007

Apprentices Fund	£649.25
J W Monument	£1604.94
General	£5448.54 ***
Recreation Ground	£3869.88

*** Includes £2000 held on behalf of Community Plan Steering Group
(VAT outstanding to be reclaimed - £223.94)

Cheques for ratification:

Date	Details	Amount inc. VAT	VAT
19/03/07	PLAYDALE PLAYGROUNDS – REPAIRS TO PLAY EQUIPMENT	878.90	130.90
20/03/07	PETTY CASH	100.00	
21/03/07	HAINES AND LOWRIE – REPAIRS TO BUS SHELTER WINDOW	92.54	13.78
31/03/07	D J COWPERTHWAIT – SALARY 01/01/07 TO 31/03/07	703.48	
31/03/07	D J COWPERTHWAIT – EXPENSES 01/01/07 TO 31/03/07	72.89	
31/03/07	D J DIXON – PARISH GREENS	280.00	
31/03/07	PLAYDALE PLAYGROUNDS – REPLACEMENT STRAP FOR SWING	21.03	3.13
31/03/07	S D ATKINSON – BALANCE OF REPAIRS/REPLACEMENT RAILINGS AT YEW TREE GREEN	1105.79	
01/04/07	CALC - SUBS 2007/08	171.00	
02/04/07	STANDING ORDER TO TAYLOR NEWTON AND HIBBERT CHARITY – LEASE HNOG	50.00	
17/04/07	D J DIXON – PARISH GREENS	280.00	
17/04/07	D J DIXON – WEEDKILLINGS PARISH AREAS	45.00	

Bank Charges:

Date	Details	Amount
20/03/07	SAFE CUSTODY QUARTERLY CHARGE	2.00
27/03/07	QUARTERLY BANK CHARGES	5.00

16/01/2008

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Receipts since last meeting:

Date	Details	Amount
05/03/07	BARCLAYS BANK PLC – BUSINESS RESERVE ACCOUNT	40.51
05/03/07	BARCLAYS BANK PLC – JOHN WILKINSON MONUMENT	5.00
05/03/07	BARCLAYS BANK PLC – APPRENTICES FUND	2.02
27/03/07	HMCE REFUND VAT	233.69

21.04.07