

**ALLITHWAITE UPPER PARISH COUNCIL
(LINDALE and NEWTON IN CARTMEL)
MINUTES OF THE MEETING HELD AT NEWTON
WEDNESDAY 23rd April 2008 at 7.30 pm**

Min No	Agenda Item	Action Req By:
<p>1170</p> <p>1171</p> <p>1172</p> <p>1173</p> <p>1174</p>	<p>PRESENT: Cllr Ms Hall, Cllr Mrs McClure, Cllr Mrs Tattersall, Cllr Mrs Matthews, Cllr Armstrong, County Councillor W Wearing.</p> <p>IN ATTENDANCE: Mrs D Cowperthwaite- Clerk</p> <p>Public:- 4</p> <p>APOLOGIES: Cllr R Shearer, Cllr Bond, Cllr Mrs Smith, District Cllr Brown.</p> <p>MINUTES OF PARISH COUNCIL MEETING HELD ON 19th MARCH 2008. The minutes as circulated from meeting on 19th March 2008 were agreed. Proposed Cllr Mrs McClure, Seconded Cllr Armstrong. All in favour.</p> <p>PUBLIC QUESTIONS OR CONCERNS RELATING TO ITEMS ON THE AGENDA: Nothing raised at this time.</p> <p>CLERK'S REPORT/MATTERS ARISING:</p> <p style="padding-left: 40px;">a) Correspondence received to 18th April 2008. Details of correspondence received had been circulated with the agenda. [Appendix 1] and this was noted.</p> <p style="padding-left: 40px;">b) Correspondence received from 18th April 2008. Noted - No action.</p> <p style="padding-left: 40px;">c) Matters arising: No matter arising.</p> <p>PLANNING REPORT AND MATTERS ARISING:-</p> <p>NEW APPLICATIONS:-</p> <p>7/2008/5215 Stoneyrigg, Bell Hill, Lindale – Proposed loft conversion and dormer window. <i>Recommend Approval</i></p> <p>7/2008/5155 Riverbank, Back Road, Lindale. – Proposed replacement of existing lead to shed with free standing wooden shed. <i>Recommend approval</i></p> <p>7/2008/5090 Watery Lots, Newton in Cartmel, Grange over Sands. - Proposed loft conversion and single story side extension with balcony over. <i>Recommend approval</i></p> <p>7/2008/5125 Horse & Farrier Cottage, High Newton, Grange over Sands.- proposed construction of dwelling (resubmission)</p> <p>WITHDRAWN: NONE</p> <p>APPROVED:</p> <p>7/2008/5027 Hadwin's Audi, The White House, Lindale. Proposed external lighting provision to existing building (retrospective) <i>Recommend Approval, but would request that shades are installed on all lights to deflect and reduce glare. The garage should also agree with residents timings for lights to go off, so to reduce disruption and disturbance to them. The Parish Council has concerns and received complaints with regard to the brightness of the light in the car park and around the buildings.</i></p> <p>7/2008/5012 Richmond, 6 Bell Hill Park, Lindale. Proposed workshop to replace existing garage/store. <i>Recommend Approval.</i></p> <p>7/2007/5727 Horse Shoe Cottage, Back Road, Lindale. Proposed sunroom extension and minor alterations. <i>Recommend approval.</i></p> <p>7/2008/5047 The Sheiling, Back Road, Lindale. Proposed single storey extension. <i>Recommend Approval.</i></p> <p>AMMENDED PLANS: NONE</p> <p>REFUSED: NONE</p>	

	<p>APPEALS: NONE</p> <p>PROPERTY RE-NAMING: NONE</p> <p>OUTSTANDING APPLICATIONS:</p> <p>7/2008/5113 Moss End Farm, Lindale, Grange over Sands. - Proposed building to cover yard, midden and under floor tank, including demolition of existing byre. <i>Recommend Approval</i></p> <p>Hedgerow Removal HN07/01 Removal of hedgerow in field os0073/os8564 route of bypass has left small field corner which would be more effective regarding field management, stock handling and welfare if amalgamated. <i>No objections.</i></p> <p>7/2007/5314 Bridge Meadows and Low Green, Witherslack, Grange over Sands. – Replace 120m of existing overhead electricity conductor and install compact covered conductor. <i>Recommend approval.</i></p>	
1175	<p>ENFORCEMENT/other planning matters: none</p> <p>FINANCE REPORT:</p> <p>a) The finance report as at 18th April had been circulated with the agenda and it was resolved to accept the report as circulated and authorise payment of cheques as listed. Proposed by Cllr Mrs McClure, Seconded Cllr Mrs Tattersall. All in favour.</p> <p>b) Approval of report of year end expenditure against budget and reserves held by Parish Council to be agreed (See attached papers – Appendix 1) Proposed Cllr Mrs Tattersall, Seconded Cllr Mrs McClure. All agreed.</p> <p>c) Approval of Annual Return of Accounts Sections 1 and 2 for Period ending 31/03/06. (See attached papers Appendix 2) Proposed Cllr Mrs Tattersall, Seconded Cllr Mrs McClure. All agreed.</p> <p>d) Approval of Cumbria Playing Fields Ass affiliation fees for 2008/09 £15.50. Cllr Mrs Tattersall proposed that subscriptions are not renewed, seconded Cllr Mrs Matthews. All agreed.</p> <p>e) Approval of CALC subscription renewal for 2008/09 £178.50. Proposed Cllr Mrs McClure, Seconded Cllr Mrs Matthews. All agreed.</p>	<p>DJC</p> <p>DJC</p> <p>DJC</p>
1176	<p>ENVIRONMENT: Report and any other environment issues.</p> <p>a) Report on monitoring of suspended solids in Lindale Beck by Laing O'Rourke. Cllr Bond not available.</p>	
1177	<p>Proposal to approve renewal of Parish insurance policy with either Allianz or comparable quote from Norwich Union. Clerk to report details/recommendations at meeting. It was proposed by Cllr Armstrong to approach Allianz Cornhill to see if they will match the lower premium quoted by Norwich Union. Seconded Cllr McClure. It was agreed if premium can be match clerk to renew with Allianz. All in favour.</p>	DJC
1178	<p>Wilkinson Monument sub-committee:- Update regarding plans for July 2008 Wilkinson Celebration event and application to HLF for funding for renovation project. Cllr Ms Hall updated the meeting regarding the arrangements as agreed by sub committee for Wilkinson Event in July. A quote has now been received from Burgess Roughton and will be used in the HLG Application.</p>	JH
1179	<p>Youth Engagement Strategy Proposal – Proposal for Youth engagement strategy in response to issues raised regarding problems in parish in relation to disturbances from young people. (see supporting paper – Appendix 3). It was agreed to proceed with the proposal for Youth Engagement Strategy. Proposed Cllr Armstrong, Seconded Cllr Mrs McClure. All in favour.</p>	RS/ DJC
1180	<p>Discuss AGM and preliminary indication of nominations for appointments to Office and committees for 2008/09 (see supporting notes – Appendix 4) and proposal for format of Annual Parish Meeting (see attached notes – Appendix 4) The format of the APM and the various roles and responsibilities and membership of committee were discussed, Councillors gave an indication of what they would be</p>	DJC

1181	<p>willing to be nominated to undertake for forthcoming year.</p> <p>Proposal to agree dates for village tidy up of both villages in parish inviting other groups to work together in litter pick project. (See attached notes – Appendix 5)</p> <p>It was agreed to proceed with litter-picks in villages in parish 08.6.08 was agreed for Lindale. Date for Newton to be arranged. It was agreed to invite members from various groups in the village. Proposed Cllr Armstrong, Seconded Cllr Mrs McClure. All in favour.</p>	DJC
1182	<p>Proposal to approve feedback from members consultation to Community Plan Steering Group and defer launch of Community Plan from Annual Parish Meeting in May to enable plan to be revised following consultation period and put before council for final approval before launch. (See supporting papers Appendix 6)</p> <p>The Chair thanked the members of the Community Plan Steering Group for the staggering amount of work they had put into developing and producing the plan. The Parish Council is very grateful for the work they have undertaken.</p> <p>It was resolved to agree the feedback to the Community Plan Group. Proposed Cllr Armstrong, Seconded Cllr Mrs McClure. All in favour.</p> <p>Members of the steering group reported following consultation a corrected version will be sent to all relevant bodies next week. The meeting was advised that the steering group has now disbanded and it plans to hand over the completed plan at the Annual Parish Meeting on 21.5.08. This was agreed.</p>	
1182	<p>HIGH NEWTON:</p> <p>a) Weekly inspection Parish Areas. Members agreed that it was necessary to raise the concerns regarding local resident washing out his refrigerated van adjacent to the ornamental gardens with environmental health at SLDC. Clerk to action when contact details received from Cllr Matthews.</p>	AM/ DJC
1183	<p>PARISH AREAS:-</p> <p>a) RECREATION GROUND –</p> <p>i) Weekly inspections update. Concerns were reported about the condition of parish seats needing repainting. Clerk reported that Probation Service are undertaking restructure and she is having difficulty getting commitment to undertake the project. Cllr McClure to arrange for toilet sign to be fixed. Clerk to check litterbin in skateboard area and see if replacement cover can be purchased and to arrange for goals and basketball net to be replaced. Parish Greens contractor to remove waste cuttings as reported on weekly inspections and peg as reported on SLDC inspections.</p> <p>ii) To agree proposed action to be taken following letter from Mr J Wade regarding contradictory signs regarding admittance of dogs to recreation ground at main entrance. (see attached notes Appendix 7)</p> <p>It was agreed to remove the existing signs in the recreation ground regarding no admittance of dogs in view of non compliance with PRoW re footpath.</p> <p>Members requested that revised signs are not to be put up and this was agreed, and apply to Neighbourhood Forum at meeting on 21.5.08 for funding for 2 additional bins for recreation ground. If replacement cover can not be purchased for broken bin in skateboard area, exchange with litterbin from Newton and replace with small hanging bin. Proposed Cllr Armstrong, Seconded Cllr Mrs McClure. All agreed.</p> <p>Clerk to send letters to Mr Wade and Mr Bertlin explaining the outcome of the recent complaint.</p>	DJC LMcC DJC
1184	<p>16 PROJECTS:-</p> <p>a) Windermere Road: Update on progress to complete lease. Nothing to report.</p>	
1185	<p>County Cllr And District Councillor Reports: Cllr Wearing reported that work has started on the de-trunking in Low and High Newton following the opening of the by-pass.</p> <p>THE MEETING CLOSED AT 9.00 P.M.</p> <p>NEXT MEETING AT APM/AGM AT LINDALE VILLAGE HALL on Wednesday 21st MAY 2008</p>	DJC DJC

APPENDIX 1
Wednesday 23rd April 2008

CORRESPONDENCE RECEIVED TO 18th April 2008

FOR INFORMATION		
Received From:	Subject	Action taken or required
CALC	<ul style="list-style-type: none"> Monthly circulars/Training and Development Programme April 2008 	<i>FIO</i>
SLDC	<ul style="list-style-type: none"> Whistleblowers policy information. Parish Charter for South Lakeland booklet Remuneration for Parish Councillors and travelling and subsistence allowances report 	<i>FIO</i> <i>FIO</i> <i>FIO</i> <i>FIO</i>
Grange and Cartmel Community Board	Draft Mins from meeting on 18.3.08.	
CCC	<ul style="list-style-type: none"> Neighbourhood Forum Mins from 13.3.08 Email from Amanda McCleery clarifying role of Highways stewards (wef 01.04.08 but yet to be appointed) Resource Cumbria – A Guide to the County’s strategic waste partnership. Cumbria Minerals and Waste Development Framework Details of temp road closures in SL area. 	<i>FIO</i> <i>FIO</i> <i>FIO</i> <i>Consultation by 30.5.08 see clerk if any member wishes to respond.</i>
CRHT	Notice of conference in 30.4.08 in London Cumbria Land Trusts	<i>No action FIO</i>
Sylvia Woodhead and Paul Mountford SLDC	Licence to complete regarding use of OS map in Community Plan document	<i>Clerk to sign and return.</i>
Shirley M Evans. Solicitor	Letter confirming CCC are investigating issue of future road maintenance.	<i>FIO</i>
SLDC	<ul style="list-style-type: none"> Statement of Persons Nominated re Parish Council Elections 01.05.08 South Lakeland Local Development Framework: Preferred Options Reports - Public consultation <p>Dates of Public exhibition and drop in open consultation days.</p>	<i>All existing members have been nominated. Can be viewed at www.southlakeland.gov.uk/ldf</i> <i>Comments by 30.5.08</i>
FOLD	Open Green Spaces- A Guide to Common Management Issues	<i>Clerk to review and suggest any appropriate actions in relation to parish areas.</i>
Cumbria Community Foundation	Spring Newsletter 2008	<i>FIO</i>
VAC	Cumbria Calor Village of the Year Competition	<i>See clerk for further details if anyone thinks we should consider entry.</i>

Audit Commission	Appointment of BDO Stoy Hayward as Auditors to AUPC	<i>FIO</i>
Government Office for North West	Consultation re Sustainability Appraisal	<i>See link to the GONW at www.gos.gov.uk/gonw if you wish to respond</i>
LDNPA	<ul style="list-style-type: none"> Parish Council Tours – back by popular demand 15.5.08 Gosforth and West Coast 16.5.08 Keswick – North of LDNPA <ul style="list-style-type: none"> Removal of TPO in respect of felled tree in Lindale Inn car park 1995 (felled as tree had died) 	<i>See clerk if you wish to book onto either tour. (Chair suggests we invite reps from NPA to attend “tour of our parish”)</i>
BDO Stoy Hayward	Spring Briefing booklet	<i>FIO</i>
David Clapp/Guy Richardson	Copy of proposals for commemorative structure in Newton. (They will make formal request for parish council to maintain when project approved and funding secured.)	<i>FIO at this stage.</i>

Items for action/ Clerks Report or Agenda items

CALC	<ul style="list-style-type: none"> Election of Parish Member to the Lake District National Park Authority 2nd Parish Representative for CCC South Lakeland Committee Approval of renewal of Annual subscriptions £178.50 	<i>Clerks report -</i> <i>See clerk for full details if interested in being nominated for either position.</i> <i>See agenda item</i>
BDO Stoy Hayward	Request for Annual Statement of Accounts	<i>For approval - See agenda item Finance</i>
Amey	Quote for grass cutting recreation ground 2008/09	<i>For approval- see agenda item Finance</i>
Cumbria Playing Fields Ass	Request for renewal of affiliation fees 2008/09 £15.50	<i>For approval - see agenda item Finance</i>
Allianz and Came and Company	Approval of Parish Ins Policy due for renewal 01.06.08	<i>See agenda item. Proposal to consider renewal and alternative quote from Norwich Union.</i>
Mr J Wade	In response to our letter regarding walking dogs in Rec ground – concerns over conflicting signs and right of way in respect of footpath.	<i>See agenda item – Parish areas</i>

Correspondence received since agenda produced

Cumbria CVS Newsletter
CALC Feedback from Working Together Conference
SLDC- SLDC Council Elections – Notice of Poll posters.

APPENDIX 2
**REPORT TO FINANCE COMMITTEE FOR MEETING ON
Wednesday 23rd April 2008**

BALANCES AS AT 17th April 2008

Apprentices Fund £658.86

J W Monument £3147.86

General £3750.53 ***

Recreation Ground £3996.11

*** Includes £1431.03 of CPSG funds from grant from VAC and donation from PC and funds raised held on behalf of Community Plan Steering Group.

VAT outstanding to be reclaimed - £37.10

Cheques for ratification:

Date	Details	Amount inc. VAT	VAT
27/03/08	D J DIXON – PARISH GREENS	280.00	
31/03/08	D COWPERTHWAIT SALARY JAN-MAR	720.87	
31/03/08	D J COWPERTHWAIT – EXP JAN-MAR	76.56	
01/04/08	CALC SUBS	178.50	
10/04/08	AMEY – STRET LIGHT MAINTENANCE 2008	151.90	22.62
10/04/08	P WOODHEAD REFUND INK CARTRIDGES CPSG	69.49	
10/04/08	NEWTON VILLAGE HALL –ROOM HIRE CPSG	59.50	
11/04/08	D J DIXON – PARISH GREENS	280.00	

Bank Charges:

Date	Details	Amount
27/03/08	BANK CHARGES BARCLAYS	5.00

Receipts since last meeting:

Date	Details	Amount
03/03/08	BARCLAYS BANK – BUSINESS RESERVE	20.99
03/03/08	BARCLAYS BANK – WILKINSON MONUMENT	4.90
03/03/08	BARCLAYS BANK – APPRENTICES FUND	2.33
14/04/08	BATEMAN BMW – DONATION TO WILKINSON MONUMENT PROJECT INTERPRETATION PANEL	1000.00
14/04/08	LAKELAND AUDI - DONATION TO WILKINSON MONUMENT PROJECT INTERPRETATION PANEL	1000.00

Internal transfers between accounts.

Date	Details	Amount
none		

17/04/08